Whitewater Township Board
Minutes of Special Meeting held June 15, 2022

Call to Order
Supervisor Popp called the meeting to order at 7:01 p.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan.

Roll Call of Board Members
Board Members present in person: Popp, Glenn, Vollmuth
Board Members absent: Benak, Goss
Others present in person: 5
Others present via Zoom: 7

Set/Adjust Meeting Agenda
Set – no adjustment

Declaration of Conflict of Interest
None

Public Comment
Public comment began at 7:01 p.m.

In person:
Linda Slopsema commented on delaying marihuana applications.

Vicky Beam, Baggs Rd, commented on marihuana moratorium, development pressure, work together as a team, animosity, park playground, evening meetings, concerned citizens, development moratorium.

Via Zoom:
Connie Hymore, Baggs Rd, commented on proposed Baggs Road project and site condo vs PUDs.

Karin Boyd, Baggs Rd, commented that our township needs help and not against the board.

Public comment ended at 7:11 p.m.

Unfinished Business (7:11 p.m.)
PROPOSED ELECTRONIC MEETING ACCOMMODATION POLICY
Motion was left incomplete at the end of the June 14, 2022, meeting.
Motion to forward proposed Electronic Meeting Accommodation Policy to legal for review by Popp, second by Glenn.

Discussion followed and changes made to policy document.

Popp amended motion to forward proposed Electronic Meeting Accommodation Policy as amended to legal for review, second by Glenn.

Roll call: Benak-n/a; Vollmuth-yes; Popp-yes; Glenn-yes; Goss-n/a. Motion carried.

Popp will get the amended document to legal counsel.

<u>New Business</u> (7:30 p.m.)
MICHIGAN PARTICIPATING PLAN – INSURANCE
Motion to renew the insurance policy offered by Municipal Underwriters of West Michigan through the Michigan Township Participating Plan at an annual rate of $33,717 as quoted April 29, 2022, by Vollmuth, second by Glenn.

Discussion followed regarding coverages.

Vollmuth will inform the insurance company to reevaluate when the dugouts are complete.

Roll call: Goss-n/a; Vollmuth-yes; Glenn-yes; Popp-yes; Benak-n/a. Motion carried.

TOBIN & CO. – AUDIT ENGAGEMENT LETTER
Motion to approve the expenditure of up to $7000 for the FYE 03/31/2022 audit and F-65 preparation, and to authorize the clerk to sign the engagement letter dated 04/26/2022, by Popp, second by Glenn.

Discussion followed.

Popp withdrew the motion, Glenn withdrew the second.

Motion that New Business item No.2, Tobin & Co. Audit Engagement Letter, be tabled until the July 12, 2022, meeting to potentially review alternative services, by Glenn, second by Vollmuth.

Roll call: Benak-n/a; Glenn-yes; Goss-n/a; Vollmuth-yes; Popp-yes. Motion carried.

REVIEW/MODIFY/APPROVE ARPA SURVEY
Motion to accept the ARPA survey questions as modified by the Whitewater Township Board at its June 15, 2022, meeting and to provide printed copies to the Treasurer to be included in the summer tax envelopes, by Popp, second by Vollmuth.

Discussion followed and verbiage changes made. Popp will print, and volunteers from the audience will fold and present to the Treasurer.

Roll call: Popp-yes; Goss-n/a; Vollmuth-yes; Benak-n/a; Glenn-yes. Motion carried.

HI PRAY PARK – PROPOSED CLOSURE OF PLAYGROUND DUE TO SAFETY CONCERNS
Motion instructing the Park and Recreation Administrator to close the playground area to public use at the Hi Pray Park due to ongoing equipment safety deficiencies and install signage to that effect, by Popp, second by Glenn.

Popp recognized that PRAC Chair, Melton, is available in the audience.
Discussion followed.
Popp suggested to reconstruct/enhance the park using leftover recreation funds from the storm cleanup and possibly add more funds from the General Fund.
Melton explained the 2019 playground inspection reports and discussed guidelines vs. mandates.
PRAC requested funding to address the issues and was denied via the 2022/2023 budget.
Melton's understanding is that moving the borders is all that needs to be done to meet the guidelines.
Popp would like to bring on an engineer for the playground update at the park.
We can get another inspection soon.

Popp amended the motion instructing the Park and Recreation Administrator to close the playground area to public use at the Hi Pray Park due to ongoing renovation and install signage to that effect, amended motion second by Glenn.

Followup discussion ensued regarding implementation and engineer options. Popp will reach out to Fleis & VandenBrink and C2AE and bring back design costs to the July meeting.
Melton is requesting a pause on the closure of the playground. Bring in an inspector and take it from there.
Popp indicates that he has no problem spending monies to make the park ADA compliant.

Roll call: Glenn-yes; Popp-yes; Benak-n/a; Goss-n/a; Vollmuth-yes. Motion carried.

PARK RANGER WAGES
Motion to approve 2022 wages for Alexandria DeVol, Jacob Olds, and David Wagner, as recommended by the Clerk, by Vollmuth, second by Popp.

Discussion followed.

Roll call: Benak-n/a; Vollmuth-yes; Popp-yes; Glenn-yes; Goss-n/a. Motion carried.

TOWNSHIP BOARD RECORDING SECRETARY
Motion to discuss who will record the minutes and how will it be paid for, by Popp, second by Vollmuth.

Discussion followed.
Popp notes there is subcontracting allowed, like the assessor position. Discussed possible resolution, budget amendment, conflict of office, contract services and budgetary concerns.
Popp will present the question to legal: What allows any township elected official to contract out statutory duties?

Popp withdrew the motion; Vollmuth withdrew the second.

Popp will send the question to legal, to include the supervisor's office also.

ADDENDUM NO. 1 TO LAWN-N-ORDER CONTRACT
Motion to add Addendum No. 1 to Lawn-N-Order Independent Contractor Agreement and to authorize the clerk to sign on behalf of Whitewater Township by Vollmuth, second by Glenn.

Discussion followed.

Roll call: Vollmuth-yes; Goss-n/a; Glenn-yes; Benak-n/a; Popp-yes. Motion carried.

PROPOSED DELAY ACCEPTING MARIHUANA APPLICATIONS
Motion to delay the acceptance of MMFLA and MRTMA applications until 12/31/2022 by Vollmuth, second by Glenn.

Discussion followed.

Roll call: Goss-n/a; Glenn-yes; Benak-n/a; Popp-no; Vollmuth-yes. Motion carried.

HI PRAY PARK ELECTRONIC DOOR LOCKS
This item was completed at the 6/14/2022 meeting before Unfinished Business.

PROPOSED CONSULTANT/PLANNER INTERVIEW
Motion to include Randy Mielnik in an interview with the following individuals, Trustee Heidi Vollmuth, PC Chair Mangus and Supervisor Ron Popp and have Bob Hall place the want ad in multiple papers and a few other services by Popp, second by Vollmuth.

Discussion followed.

Popp amended his motion: Motion to include Randy Mielnik in an interview with the following individuals, Trustee Heidi Vollmuth, PC Chair Mangus and Trustee Don Glenn, amended motion seconded by Vollmuth.

Roll call: Glenn-yes; Popp-yes; Goss-n/a; Vollmuth-yes; Benak-n/a. Motion carried.

REVIEW/MODIFY/APPROVE TOWNSHIP ROAD MAP (Moved to July 12, 2022)

CAPITAL EXPENDITURE – COMPUTER EQUIPMENT (Moved to July 12, 2022)

WEBSITE UPDATE MEETING CANCELLATION
Motion to have the Clerk's Office regularly update the website calendar for any posted meeting cancellation that occurs providing at least 18 hours of notice of such cancellation to the public by Popp.

Discussion followed.

Second by Vollmuth.

Discussion followed.

Popp withdrew the motion; Vollmuth withdrew the second.

Popp will bring the item back in July.

PARK AND RECREATION SUCCESSION PLAN – JOB DESCRIPTION, ADVERTISE, REQUEST TO PRAC
Tabled.

REVIEW/DISCUSS 03/11/2022 PLANNING COMMISSION REPORT
Tabled.

WHITEWATER TOWNSHIP PARK PLAYGROUND INSPECTION (added)
Discussion held.
Motion to authorize Trustee Don Glenn to contact and arrange for a playground inspection at Whitewater Township Park playground not to exceed $1500 by Popp, second by Vollmuth.

Roll call: Vollmuth-yes; Benak-n/a; Popp-yes; Glenn-yes; Goss-n/a. Motion carried.

Tabled Items
None

Board Comments/Discussion
Vollmuth would like everyone to watch the June 13, 2022, PRAC meeting.

MacLean will provide the link.

Announcements
None

Public Comment
Public comment began at 10:19 a.m.

Via Zoom:
Connie Hymore commented that she liked how the meeting went.

In person:
Name not given, said thank you for closing the playground, asked about MacLean pay, commented regarding Mielnik interview, meeting calendar update, want to work with the board, PC and getting the survey out.

Name not given, commented regarding the master plan, ARPA survey, township website redesign, online ARPA survey.

Vicky Beam, Baggs Rd, commented on this being a good meeting, civil meeting, insurance,

master plan and a town hall meeting, marihuana moratorium, opposed to the proposed Baggs Road project.

Public comment ended at 10:28 p.m.

Popp will inform the clerk that we do not have any business for the 6/21 meeting.

Adjournment

Motion to adjourn by Glenn, second by Vollmuth. Roll call: Goss-n/a; Vollmuth-yes; Glenn-yes; Popp-yes; Benak-n/a. **Meeting adjourned at 10:28 p.m.**

Respectfully submitted,
Lois MacLean
Recording Secretary