Approved 07/09/2024 - CG

Whitewater Township Board
Minutes of Regular Meeting held June 11, 2024

Call to Order/Pledge of Allegiance
Supervisor Popp called the meeting to order at 9:00 a.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan, followed by the Pledge of Allegiance.

Roll Call of Board Members
Board members present in person: Clerk Goss, Treasurer Benak, Trustee Glenn, Trustee Vollmuth.
Board members present via Zoom: Popp
Board members absent: None
Others present: Interim Fire Chief Josh Morgan, Deana Jerdee (Paddle Antrim), and 7 others

Set/Adjust Meeting Agenda
Glenn requested that New Business #7 be reclassified as Unfinished Business #2.

Motion by Popp to approve agenda as amended; second by Benak.

Roll call vote: Goss, yes; Benak, yes; Glenn, yes; Vollmuth, yes, Popp, yes. Motion carried.

Declaration of Conflict of Interest
None

Public Comment
Public comment began at 9:02 a.m.

Ardella Benak
Vicki Beam
Michele Howard
Deborah Gale
Vickie Emerson
Carl Wroubel
Heidi Vollmuth
Rod Trump
Connie Hymore
Melissa Melton
Ron Popp

Public comment ended at 9:54 a.m.

Public Hearing
None

Reports/Presentations/Announcements/Comments
County Commissioner Report

Darryl Nelson is not present.

Fire Department Report
Josh Morgan gave the following report:

- May was a quiet month for the department, four false alarms, one mutual aid call outside of the township.
- They participated in the Memorial Day parade and did the event inside the station due to inclement weather.

Question answered regarding the status of training.

Planning Commission Report
Heidi Vollmuth gave the following report:

- Dollar General was approved with conditions.

Parks & Recreation Advisory Committee Report
The township board liaison position is vacant.

Paddle Antrim
Deana Jerdee, Paddle Antrim Executive Director, is present and spoke about their mission, activities related to enhancing the water trail, and events.

Consent Calendar
Receive and File

1. Supervisor Report (not available)
2. Clerk's Report May 2024
3. Treasurer Report (not available)
4. Trustee Vollmuth Report May 2024
5. Trustee Glenn Report June 2024
6. Zoning Administrator Report 04/22/2024
7. Zoning Administrator Report 05/23/2024
8. Mobile Medical Response Activity Reports May 2024
9. Fire Department Report May 2024
10. Planning Commission Report May/June
11. Historical Society Report (not available)
12. Parks & Recreation Report (not available)
13. Approved 04/16/2024 Parks & Recreation Advisory Committee Minutes

Correspondence

1. E-mail 06/02/2024 Ardella Benak re: Board Packet
2. Grand Traverse County Sheriff Statistics May 2024
3. E-mail 05/31/2024 Jenny McKellar re: ARPA Status Request
4. Grand Traverse County Road Commission Update 05/31/2024
5. Paddle Antrim Annual Report 2023
6. E-mail 05/30/2024 Gregg Bird re: Announcement of Hazard Mitigation Funding Opportunities

7. Access to Public Records 06/05/2024
8. FOIA Request S-22 Follow Up 06/05/2024
9. Township Credit Card Policy 06/05/2024
10. Cell Phone Stipend Form 06/05/2024

Minutes
Recommend approval of 05/14/2024 regular meeting minutes

Bills for Approval
Alden State Bank Voucher #s 50477 thru 50619

Budget Amendments (none)

Revenue & Expenditure Report: Rev 04/30/2024 – Exp 05/31/2024

Motion by Goss to approve the Consent Calendar; second by Glenn.

Roll call vote: Goss, yes; Vollmuth, yes; Glenn, yes; Popp, yes; Benak, absent. Motion carried.

Unfinished Business
CAMPGROUND NEEDS 06/11/2024
Motion by Glenn to have Voltage Electric install four warm air hand dryers in the campground bathhouse as quote amended 05/29/2024, not to exceed $4,500; second by Vollmuth.

Roll call vote: Benak, absent; Glenn, yes; Goss, yes; Vollmuth, yes; Popp, yes. Motion carried.

(MOVED UP ON AGENDA)
RESOLUTION #24-11 REQUEST FOR TOWNSHIP APPROVAL OF ON-PREMISES QUOTA LICENSE - TRAMONTO HOSPITALITY LLC
Attorney Cortney Danbrook (Tramonto Hospitality), Scott Jozwiak (Jozwiak Consulting) and Rod Trump (High Pointe Golf Course) are present.

Motion by Popp to adopt Resolution #24-11; second by Glenn.

Comments followed.

Roll call vote: Popp, yes; Goss, yes; Vollmuth, no; Benak, absent; Glenn, yes. Motion carried.

New Business
OFFER FIRE CHIEF POST
Motion by Popp to hire Josh Morgan as the new Whitewater Township Fire Chief, with the same salary, HSA insurance, and cell phone as previously expensed to our new entries placed in approved 24/25 budget to the previous fire chief or new hires; second by Vollmuth.

Goss noted there is no HSA.

Comments followed.

Glenn suggested striking the HSA insurance language from the motion.

Popp withdrew the motion.

Motion by Goss to appoint Josh Morgan as the Whitewater Township Fire Chief at a salary of $71,522 annually, effective immediately; second by Glenn.

Comments followed.

Morgan stated he will have to withdraw his desire to be fire chief if we cannot make a movement on this in the foreseeable few weeks, due to the fact he must give his employer the due diligence to find his replacement. Also, his team is desperate for leadership.

Further comments followed.

Roll call vote: Glenn, yes; Popp, yes; Benak, absent; Goss, yes; Vollmuth, yes. Motion carried.

Morgan noted that he accepts but would like a written offer.

Popp will prepare the offer of employment.

PART-TIME FIREFIGHTER PROPOSAL
No motion provided in the packet.

Motion by Popp to discuss the part-time firefighter proposal; second by Glenn.

The motion was not voted on.

Fire Chief Morgan is present.

Comments followed.

This agenda item will be brought back in July.

2024 PARK NEW EMPLOYEE PAY RATES
Motion by Glenn to approve the two park rangers' hourly pay rates effective 06/11/2024: Natalie Sterk at $19.10 per hour and Jordan Thomas at $19.10 per hour; second by Popp.

Comments followed.

Roll call vote: Benak, absent; Vollmuth, yes; Popp, yes; Glenn, yes; Goss, yes. Motion carried.

2024 LAWN MAINTENANCE BIDS
Motion by Popp to accept the bid from West Wind Outdoors, LLC dated 05/27/2024 at 5:01 p.m. for 2024 lawn maintenance and cleanups; second by Glenn.

Popp stated he has no idea who is going to do the mowing at the fire station.

Popp stated he has not made any movement toward purchase of storage or the lawn mower approved at the last meeting.

Popp suggested adding the Emergency Services Building as an amendment.

Roll call vote: Popp, yes; Benak, absent; Vollmuth, yes; Goss, yes; Glenn, yes. Motion carried.

Popp will get insurance certificates and have Hamilton redo the bid form. For the mowing at the Emergency Services Building, Popp will have an amendment. Popp will provide the completed independent contractor agreement.

ZBA APPOINTMENT AGENDA PLACE HOLDER
No motion provided in the packet.

Motion by Popp to discuss ZBA appointment; second by Glenn.

The motion was not voted on.

Comments followed.

Motion by Popp to make Carl Wroubel the planning commission representative to the ZBA coinciding with his term on the planning commission; second by Glenn.

Roll call vote: Vollmuth, no; Goss, yes; Glenn, yes; Benak, absent; Popp, yes. Motion carried.

Goss requested Deb Graber be instructed to get Wroubel a packet immediately for the 6/13/2024 ZBA meeting.

VOLLMUTH GMAIL – NEWSLETTER
Motion by Popp to discuss how to handle misuse of funds and a policy to define what is proper newsletter material; second by Vollmuth.

The motion was not voted on.

Comments followed.

Popp and Glenn will work on a newsletter policy and bring it back at a future date.

RESOLUTION #24-11 REQUEST FOR TOWNSHIP APPROVAL OF ON-PREMISES QUOTA LICENSE - TRAMONTO HOSPITALITY LLC
See page 4246.

RESOLUTION #24-12 WOLVERINE POWER SUPPLY COOPERATIVE INC. METRO ACT PERMIT
Motion by Goss to adopt Resolution #24-12 approving Wolverine Power Supply Cooperative's METRO Act Permit; second by Popp.

Comments followed.

Goss amended the motion to add: Subject to Wolverine supplying a map depicting the total linear distance in the proposed application."

Re-seconded by Popp.

Roll call vote: Goss, yes; Glenn, yes; Benak, absent; Popp, yes; Vollmuth, yes. Motion carried.

Goss will provide the motion to Popp; he will reach out to the applicant.

Tabled Items
None

Board Comments/Discussion
None

Announcements
Next regular meeting is 07/09/2024 @ 9:00 a.m.

Public Comment
None

Adjournment
Motion by Glenn to adjourn; second by Popp. Roll call vote: Benak, absent; Goss, yes; Glenn, yes; Popp, yes; Vollmuth, yes.

Meeting adjourned at 12:58 p.m.

Cheryl A. Goss
Whitewater Township Clerk