Whitewater Township
PO Box 159
Williamsburg, MI 49690
231-267-5141
www.whitewatertownship.org

Application for Land Combination/Divisions And Boundary Adjustments

NOTICE: No Land division/combination will be completed until all taxes billed are paid in full.

Application is hereby made for the following:

Metes and Bounds Parcels

[ ] Combination
[ ] Division into __ parcels
[ ] Boundary Adjustment

Platted Lots of Record

[ ] Combination of entire lots
[ ] Separation of entire lots
[ ] Division/combination of portions of lots
[ ] Boundary Adjustment

Property Information
Tax Identification Number(s):

_____
_____
_____

Street Address:

Zoning District: _____

ls/Are the parcel(s) in a Special Assessment District?
[ ] No
[ ] Yes for [ ] Road [ ] Sewer

Road/Driveway Information:

_____
_____
_____

Structures currently on the parcel(s)/lot(s):
[ ] Vacant
[ ] House
[ ] Accessory Building
[ ] Commercial/Industrial

Describe the nature of the request:

_____
_____
_____
_____
_____

Survey Information:
A sealed survey shall be required for all land divisions/combinations and redescriptions except for combinations involving platted lots of record.

Name: _____

Survey Company: _____

Date of Survey: _____

Survey Number: _____

Owner Information:
Name:

_____

Name: _____

Address: _____

_____

Phone Number: _____

Email Address: _____

I am the legal owner of record of the above listed parcel(s)/lot(s) and hereby request that it be divided/combined as presented.

_____
Owner Signature Date

_____
Owner Signature Date

Fees Due: See Whitewater Township Planning and Zoning Fee Schedule.

$_____ Total Date Paid _____

For Office Use Only
TREASURER
As of _____, _____, Township Records show that all taxes, Special Assessments, fees and/or penalties billed to date on the above referenced parcel(s) have been paid.

_____
Treasurer Signature

ZONING
The proposal meets all Township Zoning and Land Use Requirements.

_____
Zoning Administrator Signature

ASSESSOR
The proposal is eligible for split, combination or re-description; all ownership records are in order; accurate survey and description have been provided

_____
Assessor Signature

[ ] Approved
[ ] Denied

Whitewater Township

All the following attachments MUST be included prior to any approval.

- O A. A survey/parcel map that complies with the requirements of the Land Division Act, Sec 109 (1)(a): *Each resulting parcel has an adequate and accurate legal description and is included in a tentative parcel map showing area, parcel lines, public utility easements, accessibility, and other requirements of this section and section 108. The tentative parcel map shall be a scale drawing showing the approximate dimensions of the parcel;* Such as:
  - ➢ current boundaries (as of March 31, 1997),
  - ➢ all previous division made after March 31, 1997 (indicate when made or none),
  - ➢ the proposed division(s),
  - ➢ dimensions of the proposed divisions,
  - ➢ existing and proposed road/easement right-of-way(s),
  - ➢ easements for public utilities from each parcel to existing public utility facilities,
  - ➢ any existing improvements (buildings, wells, septic system, driveways, etc.) and
- O B. A copy of the Grand Traverse County Road Commission Land Division Application with approval.
- O C. Payment of Fees. (See Planning and Zoning Fees Schedule)
- O D. Proof of payment of taxes and/or special assessments for the current year if billed.
- O E. All property taxes and special assessments due on the parcel or tract subject to the proposed division for the 5 years preceding the date of the application have been paid, as established by a certificate from the county treasurer (PA 23 of 2019)

Note: This is issued by the Grand Traverse County Treasurer and there is a $5.00 fee.

Grand Traverse County Treasurer
400 Boardman Ave
Traverse City MI 49684
Phone: 231-922-4735

- O E. Proof of ownership of land; copy of deed
- O F. History and Specifications of any previous division of Parcel to be divided as of March 31, 1997.

An incomplete application will be returned.