

**Whitewater Township Board
Minutes of Regular Meeting held October 11, 2022**

Call to Order/Pledge of Allegiance

Supervisor Popp called the meeting to order at 9:00 a.m. at the Whitewater Township Hall, 5777 Vinton Road, Williamsburg, Michigan, followed by the Pledge of Allegiance.

Roll Call of Board Members

Board Members present in person: Clerk Goss, Treasurer Benak, Trustee Glenn, Trustee Vollmuth, Popp

Board Members absent: None

Others present in person: Fire Chief Brandon Flynn, County Commissioner Darryl Nelson, County Commissioner Rob Hentschel, and 4 others

Others present via Zoom: 12

Set/Adjust Meeting Agenda

Goss noted she is only available until 2:00 p.m.

Glenn questioned Unfinished Business items 1 and 4 as duplicate. Popp noted they are separate.

Declaration of Conflict of Interest

None

Public Comment

Public comment began at 9:02 a.m.

Lois MacLean
Denise Peltonen
Rod Trump
Brian Green
Melissa Melton
Vicki Beam
Connie Hymore

Public comment ended at 9:32 a.m.

Public Hearing

None

Reports/Presentations/Announcements/Comments**County Commissioner Report**

Darryl Nelson gave the following report:

- Introduced Rob Hentschel, chairman of Grand Traverse County Commission.
- They have ARPA applications coming in. Encouraged everyone to bring them things.
- They are transitioning to the Workday software.

- Haider Kazim has been appointed to the road commission. Nelson commented on frustrations with the road commission from Whitewater Township.

Rob Hentschel commented as follows:

- BOC has taken on heavy projects in last few years, provided examples.
- Re: ARPA, it is now halfway through the 60-day period for applications. They have three applications as of last week but are aware of more coming.
- Noted that the county board does not control the road commission; they only appoint a new member every six years.

Fire Department Report

Brandon Flynn gave the following report:

- September was busy, including Tim Shaffer's funeral and completion of the air truck project.
- Ordered a cab and chassis for the replacement brush truck.
- Greg Bird has rewritten the Natural Hazard Mitigation Plan. Flynn urged the township board to adopt it in case something bad happens in this area, and noted Bird is available to come to township board meetings for questions.

Planning Commission Report

Heidi Vollmuth gave the following report:

- PC met this past Wednesday, two members missing.
- Working on campgrounds and condominium developments.
- Restarting process to update master plan.
- All members will enroll in Citizen Planner.
- Planner was present. Zoning Administrator was not present.

Parks & Recreation Advisory Committee Report

Cheryl Goss gave the following report:

- The committee met last night with 3 members present. Minutes were approved.
- Updates were provided for the Hi Pray Park dugouts and Whitewater Township Park playground.
- Discussion items included:
 - PRAC's question why the trail to the right and the trail past the pond in Battle Creek Natural Area were not addressed in the storm damage cleanup process.
 - Largent's rough dollar figure assessment for the Lossie Road Nature Trail wetland fix and a potential meeting between Largent and EGLE.
 - Lack of a decision by the township board on 9/13 to move forward with HPP playground repairs. Do Not Enter tape is down at the playground.
 - Permanent BCNA signs will await clearance of the two impassable trail sections. The main BCNA sign needs to be repaired and should be a budget item for next year.
 - Goss's explanation of the history of the Park Fund and Recreation Fund and her conversation with (former clerk) Carol Hockin.
 - The township board's request for the committee's top 3 projects.
 - New business items were addressed after Goss's departure at 9:00 p.m.

Julie Brown, Superintendent of Elk Rapids Schools

- Provided written material for their November millage request.
- Provided information on the history of school funding.
- Explained the Elk Rapids Schools and Northwest Education millage requests.

Consent Calendar

Receive and File

1. Supervisor's Report for September 2022
2. Clerk's Report for September 2022 (none this month)
3. Treasurer's Report September 2022
4. Trustee Vollmuth's September 2022 Report
5. Trustee Glenn's September 2022 Report
6. Zoning Administrator's Report for September 2022
7. Mobile Medical Response's September 2022 Activity Report
8. Fire Department September 2022 Report
9. Planning Commission September 2022 Report (none for this month)
10. Historical Society September 2022 Report (none for this month)

Correspondence

1. Jacob Fox – Ordinance 62 – Final
2. Fleis & VandenBrink – Grants
3. Bell – GFL Billing
4. Lossie Trail/Battle Creek Cleanup
5. Damon McCormick – Petobego Haying Schedule
6. Gerwin – Whitewater Township Park
7. Goss – Infrastructure 1
8. Goss – Infrastructure 2
9. Popp – Proposed Budget Transfers

Minutes

- ~~1. No minutes posted to website~~ Recommend approval of 09/13/2022 regular meeting minutes, 09/21/2022 special meeting minutes, and 09/22/2022 special meeting minutes

Bills for Approval

- ~~1. No documents provided by the Clerk's Office in time for publishing.~~ Alden State Bank voucher #s 48276 through 48383

Budget Amendments - No documents provided by the Clerk's Office in time for publishing.

Revenue & Expenditure Report - No documents provided by the Clerk's Office in time for publishing.

Motion by Benak to approve the Consent Calendar; second by Popp.

Benak will supply June and July treasurer reports.

Whitewater Township Board - Minutes of 10/11/2022

Roll call vote: Vollmuth, no; Benak, yes; Popp, yes; Glenn, yes; Goss, yes. Motion carried.

Unfinished Business

UPDATE ON WHITEWATER TOWNSHIP PARK PLAYGROUND REPAIRS

Goss noted all repair items have been completed with the exception of the age decals, which are on order.

LOSSIE ROAD/BATTLE CREEK CLEANUP UPDATE

Motion to approve Grand Traverse Conservation District to remove the hazardous trees as listed in the Parshall Tree Care Plant Inventory List as #29, to chip all parts of the trees 6” or less and deposit those chips at the landowner’s desired location 1,000 feet or less away from the debris site, project cost not to exceed \$3,400; second by Vollmuth.

Roll call vote: Goss, yes; Vollmuth, yes; Glenn, yes; Popp, yes; Benak, yes. Motion carried.

REVIEW/APPROVE PROPOSED ORDINANCE 63 PARKING ORDINANCE

Motion to approve the proposed General Ordinance number 63 Parking Ordinance as amended; second by Vollmuth.

Goss questioned why the ordinance has not been set for public hearing.

The motion was not voted on.

Motion by Popp to set a public hearing on proposed General Ordinance No. 63 Parking Ordinance as amended; second by Vollmuth.

There was consensus to hold the public hearing at the 11/15 meeting using the version of the ordinance in the 10/11 meeting packet.

Roll call vote: Benak, yes; Glenn, yes; Goss, yes; Vollmuth, yes; Popp, yes. Motion carried.

Motion by Popp to add Baggs Road even numbered side of the road (lakeside) and Lakeside Trail even numbered side of the road (lakeside) to Resolution #22-18 as a no parking zone; second by Glenn.

Resolution #22-18 will be moved to the 11/15 agenda.

The motion and second were rescinded.

WHITEWATER TOWNSHIP PLAYGROUND REPAIRS WRITTEN TIMELINE

Popp admitted this is a repeat of Unfinished Business No. 1.

HI PRAY PARK PLAYGROUND REPAIRS – PRAC

Motion by Goss to approve Hi Pray Park playground repairs in the amount of \$5,007.19 which is Option 1 in the new landscaper’s bid, as recommended by the PRAC; second by Glenn.

Goss amended the motion to add project to be completed no later than 11/30 at a cost not to exceed \$4,500.

Glenn re-seconded the motion.

After further discussion, *Goss noted it appears the project is not ready to be approved and rescinded her motion.*

Motion by Goss to approve Hi Pray Park playground repairs in an amount not to exceed \$5,000, which is Option 3 in the landscaper's bid, plus the addition of two more signs and 4 posts and fasteners, work to be completed by November 30, 2022; second by Glenn.

Roll call vote: Popp, yes; Goss, yes; Vollmuth, yes; Benak, yes; Glenn, yes. Motion carried.

APPROVE 07/12/2022, 07/19/2022 9:00 AM, AND 07/19/2022 6:00 PM TOWNSHIP BOARD MINUTES

Goss informed the board that, per MCL 15.269 and page 165 of *Authorities and Responsibilities of Michigan Townships*, the July minutes were approved at the August regular meeting.

New Business

FIRE DEPARTMENT NEW PERSONNEL

Motion by Popp for Sean Dagenhart to become a member of the Whitewater Township Fire Department pending final approval by Fire Chief Flynn; second by Goss.

Flynn requested the board hold off on this approval.

Popp withdrew his motion.

Motion by Glenn to approve Chief Flynn's request to accept the applications of two new part paid firefighters Brian Haskin and Joseph Perkovich as presented to the board of trustees in Chief Flynn's memo dated 09/29/2022; second by Benak.

Roll call vote: Glenn, yes; Popp, yes; Benak, yes; Goss, yes; Vollmuth, yes. Motion carried.

FIRE DEPARTMENT MEMORANDUM TO SELL

Motion by Popp to allow Chief Flynn to sell Whitewater Township's two Arctic Cat snowmobiles in a sealed bid format; second by Benak.

Roll call vote: Benak, yes; Vollmuth, yes; Popp, yes; Glenn, yes; Goss, yes. Motion carried.

DISCUSS RESULTS OF ARPA SURVEY

Motion by Popp to use data collected from the June 2022 ARPA Survey and the September 22, 2022 townhall ARPA meeting to direct Whitewater Township's ARPA funding in three categories. broadband, fire truck repair/replacement, and park and recreation; second by Vollmuth.

Popp amended the motion to replace the word direct with explore. Vollmuth confirmed the second.

Roll call vote: Popp, yes; Benak, yes; Vollmuth, yes; Goss, yes; Glenn, yes. Motion carried.

DISCUSS COUNTY ARPA GRANT APPLICATIONS

There was board consensus that applications will be submitted for two potential projects from park and rec, supply letters of support for ACTS and Down By The Creek and potentially help them fill out their grant applications, as well as an application to be submitted for the fire department.

BROADBAND SET SPECIAL MEETING DATE

There was consensus to set a special meeting work session for 10/17 at 9:00 a.m. to discuss broadband proposals from Cherry Capital Connection, 186networks, and Spectrum.

FEASIBILITY REPORT DISCUSSION/SET SPECIAL MEETING

There was consensus to set a special meeting for 11/17 at 9:00 a.m. to discuss the feasibility report, with the C2AE project manager present.

PROPOSED RESOLUTION 22-17 TRANSFER OF NONRESTRICTED FUNDS

Motion by Glenn to approve Resolution #22-17 in support of transferring the current unexpended balance from the nonrestricted Whitewater Township Park fund to the General Fund no later than November 30, 2022. This resolution also includes the transfer of the 2022 park net revenue proceeds by November 30, 2022, and those park net revenue proceeds generated annually thereafter by November 30th of the corresponding year; second by Vollmuth.

Glenn amended his motion to replace transfer of the current unexpended with transferring 85% of the current unexpended balance.

The motion was re-read.

Glenn corrected the date to December 31, 2022.

Roll call vote: Vollmuth, yes; Goss, no; Glenn, yes; Benak, no; Popp, yes. Motion carried.

Motion by Popp to move the remaining agenda items to a different date and time; second by Benak.

Discussion followed.

Popp amended his motion to move the rest of the agenda items, New Business 8 through 13, to 10/17 at 9:00 a.m.

Benak confirmed her second of the amended motion.

Roll call vote: Goss, yes; Glenn, yes; Benak, yes; Popp, yes; Vollmuth, yes. Motion carried.

PROPOSED POLICY & PROCEDURE MANUAL SECTION 4.5 AMENDMENT

Moved to 10/17 special meeting agenda.

RECEIVE & FILE MARIHUANA SUBCOMMITTEE FINAL RULES

Moved to 10/17 special meeting agenda.

MORATORIUM SITE PLAN REVIEW

Moved to 10/17 special meeting agenda.

PARKING LOT LIGHTS REPAIR PROPOSAL

Moved to 10/17 special meeting agenda.

BOAT LAUNCH SCHEDULE SPECIAL MEETING

Moved to 10/17 special meeting agenda.

DISCUSS/SCHEDULE MID-YEAR BUDGET/PROJECT WORK SESSION

Moved to 10/17 special meeting agenda.

Tabled Items

None

Board Comments/Discussion

None

Announcements

1. Special meeting on 10/17/2022 at 9:00 a.m.
2. Next regular meeting on 11/15/2022 at 9:00 a.m.

Public Comment

Public comment began at 1:33 p.m.

Lois MacLean
Rod Trump
Heidi Vollmuth
Melissa Melton
Vicki Beam
Connie Hymore

Public comment ended at 1:54 p.m.

Adjournment

Motion by Vollmuth to adjourn; second by Popp. Roll call vote: Glenn, yes; Popp, yes; Goss, yes; Vollmuth, yes; Benak, yes.

Meeting adjourned at 1:55 p.m.

Respectfully submitted,

Cheryl A. Goss
Whitewater Township Clerk