WHITEWATER TOWNSHIP BOARD
AGENDA REGULAR MEETING – JANUARY 8, 2026
6:30 p.m. at the Whitewater Township Hall
5777 Vinton Road, Williamsburg, MI 49690
Phone: 231-267-5141 / Fax: 231-267-902

View Meeting on Zoom

1. **Join Automatically (computer, tablet, or smartphone):**

   Click this link to join: https://us02web.zoom.us/j/83616183946

2. **Join Manually (computer, tablet, or smartphone):**

   - **Open the Zoom app or go to: https://www.zoom.us/join and enter**
   - **Meeting ID: 836 1618 3946**

3. **Join by Phone (audio only; works on landlines and mobile phones):**

   - **Dial: +1 312 626 6799 US (Chicago)**
   - **When prompted, enter Meeting ID: 836 1618 3946, then press #**

At this time, the Board invites everyone to silence their electronic devices.

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon reasonable advance notice. Contact the Township Clerk at clerk@whitewatertownshipmi.gov at least 5 days in advance of the meeting.

A. Call to Order / Pledge of Allegiance
B. Roll Call of Board Members
C. Set / Adjust / Approve Meeting Agenda
D. Declaration of Conflict of Interest

E. **Public Comment.** Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with the following board rules and procedures:
   1. Comments shall be directed to the board, with questions directed to the chair.
   2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
   3. Persons may address the board on matters that are relevant to township government issues.
   4. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes, excluding the time needed to answer board member's questions.
   5. In order to avoid unscheduled debates, the board generally will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board.

F. Public Hearing – None

G. Reports/Presentations/Announcements

1. Resident Outreach Work Group (ROWG) update / Short Term Rental Community Workshop – Mielnik
2. MMR Monthly Report – November 2025

H. Consent Calendar: Receive and File

1. Correspondence: **R. Steelman – STR's**
2. Minutes for Approval: **December 11, 2025 Regular Meeting**
   https://www.whitewatertownshipmi.gov/township-board--subcommittee-meeting-minutes.html
3. Bills for Approval – Hoeksema

I. Items Removed from Consent Calendar

1. R
2.

J. Unfinished Business

1. Any Park & Recreation Items - None

K. New Business

1. Consideration of an Intern from CMU for the Whitewater Township Park/Campground 2026 season – Chief Morgan
2. Consideration of General Ordinance #64 – Non Resident Cost Recovery and Related Fee Schedule – Chief Morgan
3. Consideration of Acceptance of a grant from the Elk Rapids Lions Club

L. Tabled Items - none

M. Board Comments/Discussion

N. Announcements

Next Township Board Meetings:

- **JANUARY 20, 2026, SPECIAL MEETING – Township Hall - Public Hearing - Parks & Recreation 5 Year Plan 7:00 P.M.**
- **JANUARY 21, 2026, Resident Outreach Work Group – Short Term Rental Community Workshop – Mill Creek Academy 7:00 P.M.**
- **JANUARY 22, 2026, REGULAR MEETING, Township Hall 9:00 A.M.**

Board Member Announcements

O. Public Comment

P. Adjournment

GT-A3 Activity (November 2025)

Call Disposition

	Acme	Whitewater	City of Elk Rapids	Traverse City	Elmwood	Garfield
Canceled En Route	6	0	0	0	0	0
Disregard	7	2	0	0	0	0
No Transport	1	0	0	0	0	0
Refusal	3	3	1	1	0	0
Transport	21	13	0	1	1	1
Total	**38**	**18**	**1**	**2**	**1**	**1**

Response Priority

	Acme	Whitewater	City of Elk Rapids	Elmwood	Garfield	Traverse City
P-1	12	9	1	0	1	2
P-2	16	7	0	1	0	0
P-3	10	2	0	0	0	0
Total	**38**	**18**	**1**	**1**	**1**	**2**

Nature of Call

	Acme	Whitewater	City of Elk Rapids	Elmwood	Garfield	Traverse City
10-Chest Pain (Non-Traumatic)	2	2	1	0	0	0
17-Falls	15	2	0	0	0	0
18-Headache	0	1	0	0	0	0
19-Heart Problems / A.I.C.D.	1	1	0	0	0	0
1-Abdominal Pain/Problems	2	0	0	0	0	0
21-Hemorrhage/Lacerations	2	0	0	0	0	0
23-Overdose / Poisoning (Ingestion)	1	0	0	0	0	0
25-Psychiatric/ Abnormal Behavior/Suici	0	1	0	0	0	0
26-Sick Person (Specific Diagnosis)	4	3	0	0	0	0
28-Stroke (CVA)	1	0	0	1	1	0
2-Allergies (Reactions)/Envenomations (S	0	1	0	0	0	0
30-Traumatic Injuries (Specific)	0	1	0	0	0	0
31-Unconscious/Fainting (Near)	2	0	0	0	0	1
32-Unknown Problem (Man Down)	5	0	0	0	0	0
5-Back Pain (Non-traumatic or Non Rece	1	1	0	0	0	0
6-Breathing Problems	1	4	0	0	0	1
9-Cardiac or Respiratory Arrest/Death	1	1	0	0	0	0
Total	**38**	**18**	**1**	**1**	**1**	**2**

Total
6
9
1
8
37
61

Total
25
24
12
61

Total
5
17
1
2
2
2
1
1
7
3
1
1
3
5
2
6
2
61

Run #	Date	Priority	Nature of Call	Dispatch Zone	Unit	Dispatch Time	Scene Time	Response Time	Status
143682	11/01/2025	P-3	17-Falls	Acme	GTA3	1:24:02	1:37:06	00:13:04	Disregard
143869	11/01/2025	P-2	5-Back Pain (Non-traumatic or Non R	Acme	GTA3	12:39:01	12:46:00	00:06:59	Transport
144028	11/01/2025	P-2	1-Abdominal Pain/Problems	Acme	GTA3	18:57:00	19:03:05	00:06:05	Transport
144048	11/01/2025	P-1	6-Breathing Problems	Traverse City	GTA3	20:00:04	20:04:00	00:03:56	Transport
144249	11/02/2025	P-1	19-Heart Problems / A.I.C.D.	Whitewater	GTA3	8:08:53	8:17:23	00:08:30	Transport
144304	11/02/2025	P-3	17-Falls	Acme	GTA3	11:49:44	12:01:00	00:11:16	Transport
144469	11/02/2025	P-1	6-Breathing Problems	Whitewater	GTA3	22:15:16	22:25:10	24:09:54	Refusal
144631	11/03/2025	P-2	17-Falls	Acme	GTA3	10:41:50	10:51:38	00:09:48	Disregard
144682	11/03/2025	P-2	17-Falls	Acme	GTA3	13:00:44	13:07:39	00:06:55	Transport
145385	11/04/2025	P-2	32-Unknown Problem (Man Down)	Acme	GTA3	22:48:37			Canceled En Rou
145777	11/05/2025	P-2	32-Unknown Problem (Man Down)	Acme	GTA3	18:00:31	18:06:38	00:06:07	Refusal
146556	11/07/2025	P-3	26-Sick Person (Specific Diagnosis)	Acme	GTA3	11:16:34	11:18:51	00:02:17	Transport
146622	11/07/2025	P-1	31-Unconscious/Fainting (Near)	Traverse City	GTA3	13:25:06	13:30:54	00:05:48	Refusal
146786	11/07/2025	P-2	21-Hemorrhage/Lacerations	Acme	GTA3	19:47:00	19:55:24	00:08:24	Transport
147158	11/08/2025	P-1	10-Chest Pain (Non-Traumatic)	City of Elk Rapids	GTA3	17:36:57	18:01:48	00:24:51	Refusal
147222	11/08/2025	P-1	19-Heart Problems / A.I.C.D.	Acme	GTA3	20:09:41	20:15:11	00:05:30	Transport
147250	11/08/2025	P-1	31-Unconscious/Fainting (Near)	Acme	GTA3	21:36:28	21:44:56	00:08:28	Transport
147417	11/09/2025	P-1	32-Unknown Problem (Man Down)	Acme	GTA3	10:35:18			Canceled En Rou
147640	11/09/2025	P-2	17-Falls	Acme	GTA3	22:57:39	23:10:44	00:13:05	Transport
147729	11/10/2025	P-2	6-Breathing Problems	Whitewater	GTA3	5:58:54	6:09:12	00:10:18	Transport
147845	11/10/2025	P-1	23-Overdose / Poisoning (Ingestion)	Acme	GTA3	10:53:15	10:54:37	00:01:22	Transport
148136	11/11/2025	P-2	25-Psychiatric/ Abnormal Behavior/S	Whitewater	GTA3	0:09:41	0:22:44	00:13:03	Disregard
148464	11/11/2025	P-1	10-Chest Pain (Non-Traumatic)	Whitewater	GTA3	16:27:10	16:37:33	00:10:23	Transport
148917	11/12/2025	P-1	10-Chest Pain (Non-Traumatic)	Acme	GTA3	15:32:00	15:41:26	00:09:26	Transport
149029	11/12/2025	P-3	17-Falls	Acme	GTA3	20:29:05			Canceled En Rou
149222	11/13/2025	P-3	26-Sick Person (Specific Diagnosis)	Whitewater	GTA3	9:14:10	9:28:13	00:14:03	Transport
149259	11/13/2025	P-3	26-Sick Person (Specific Diagnosis)	Acme	GTA3	10:37:55	11:04:00	00:26:05	Transport
149605	11/13/2025	P-2	17-Falls	Acme	GTA3	22:03:48			Canceled En Rou
149829	11/14/2025	P-1	6-Breathing Problems	Whitewater	GTA3	11:59:40	12:07:32	00:07:52	Transport
149859	11/14/2025	P-1	28-Stroke (CVA)	Garfield	GTA3	13:12:46	13:18:09	00:05:23	Transport
150211	11/15/2025	P-3	5-Back Pain (Non-traumatic or Non R	Whitewater	GTA3	5:32:04	5:48:51	00:16:47	Transport
150319	11/15/2025	P-1	17-Falls	Whitewater	GTA3	12:12:29	12:21:13	00:08:44	Transport
150630	11/16/2025	P-2	17-Falls	Acme	GTA3	3:11:33	3:22:49	00:11:16	Transport
150719	11/16/2025	P-2	32-Unknown Problem (Man Down)	Acme	GTA3	10:33:33			Canceled En Rou
150936	11/16/2025	P-1	2-Allergies (Reactions)/Envenomatio	Whitewater	GTA3	21:45:45	21:50:00	00:04:15	Refusal
151308	11/17/2025	P-1	17-Falls	Acme	GTA3	17:56:28	18:02:58	00:06:30	Transport
151470	11/18/2025	P-2	10-Chest Pain (Non-Traumatic)	Whitewater	GTA3	3:43:02	3:47:39	00:04:37	Transport
151477	11/18/2025	P-1	9-Cardiac or Respiratory Arrest/Death	Acme	GTA3	4:57:17	5:07:00	00:09:43	No Transport
151958	11/19/2025	P-2	28-Stroke (CVA)	Acme	GTA3	5:52:48	6:05:19	00:12:31	Transport
151997	11/19/2025	P-1	10-Chest Pain (Non-Traumatic)	Acme	GTA3	8:25:47	8:41:13	00:15:26	Transport
152311	11/19/2025	P-2	1-Abdominal Pain/Problems	Acme	GTA3	20:13:07	20:18:29	00:05:22	Transport
152501	11/20/2025	P-3	17-Falls	Acme	GTA3	10:12:53	10:18:56	00:06:03	Disregard
152704	11/20/2025	P-2	26-Sick Person (Specific Diagnosis)	Whitewater	GTA3	17:28:02	17:43:45	00:15:43	Transport
153315	11/22/2025	P-2	18-Headache	Whitewater	GTA3	0:04:16	0:13:34	00:09:18	Transport
153415	11/22/2025	P-2	28-Stroke (CVA)	Elmwood	GTA3	7:53:17	8:00:22	00:07:05	Transport
153664	11/22/2025	P-1	30-Traumatic Injuries (Specific)	Whitewater	GTA3	19:09:58	19:15:09	00:05:11	Transport
153845	11/23/2025	P-2	17-Falls	Whitewater	GTA3	9:34:35	9:43:06	00:08:31	Refusal
153907	11/23/2025	P-2	26-Sick Person (Specific Diagnosis)	Whitewater	GTA3	13:40:42	13:48:25	00:07:43	Disregard
154883	11/25/2025	P-1	6-Breathing Problems	Acme	GTA3	15:03:19	15:07:49	00:04:30	Transport
154957	11/25/2025	P-1	32-Unknown Problem (Man Down)	Acme	GTA3	18:05:26	18:14:32	00:09:06	Disregard
155083	11/26/2025	P-1	6-Breathing Problems	Whitewater	GTA3	0:16:43	0:22:53	00:06:10	Transport
155157	11/26/2025	P-2	17-Falls	Acme	GTA3	7:24:55	7:26:00	00:01:05	Transport
155191	11/26/2025	P-3	17-Falls	Acme	GTA3	9:21:57	9:29:30	00:07:33	Disregard
155375	11/26/2025	P-1	9-Cardiac or Respiratory Arrest/Death	Whitewater	GTA3	15:47:50	15:58:57	00:11:07	Transport
155728	11/27/2025	P-1	31-Unconscious/Fainting (Near)	Acme	GTA3	10:09:31	10:12:04	00:02:33	Refusal
155786	11/27/2025	P-1	17-Falls	Acme	GTA3	12:59:03	13:00:17	00:01:14	Disregard
156015	11/28/2025	P-3	26-Sick Person (Specific Diagnosis)	Acme	GTA3	2:12:31	2:27:55	00:15:24	Refusal
156608	11/29/2025	P-3	17-Falls	Acme	GTA3	13:10:39	13:19:09	00:08:30	Transport
156795	11/29/2025	P-3	26-Sick Person (Specific Diagnosis)	Acme	GTA3	20:22:38			Canceled En Rou
157024	11/30/2025	P-2	21-Hemorrhage/Lacerations	Acme	GTA3	11:27:34	11:33:49	00:06:15	Transport
157075	11/30/2025	P-2	17-Falls	Acme	GTA3	13:54:21	13:56:40	00:02:19	Disregard

Responses in Whitewater Twp
(November 2025)

Call Nature	Whitewater	Total
10-Chest Pain (Non-Traumatic)	2	2
17-Falls	2	2
18-Headache	1	1
19-Heart Problems / A.I.C.D.	1	1
25-Psychiatric/ Abnormal Behavior/Su	1	1
26-Sick Person (Specific Diagnosis)	3	3
29-Traffic/Transportation/Accidents	2	2
2-Allergies (Reactions)/Envenomations	1	1
30-Traumatic Injuries (Specific)	1	1
5-Back Pain (Non-traumatic or Non Rc	1	1
6-Breathing Problems	4	4
9-Cardiac or Respiratory Arrest/Death	1	1
Total	20	20

Call Status	Whitewater	Total
Canceled En Route	2	2
Disregard	2	2
Refusal	3	3
Transport	13	13
Total	20	20

Call Priority	Whitewater	Total
P-1	9	9
P-2	9	9
P-3	2	2
Total	20	20

Assigned Unit	Whitewater	Total
GTA1	1	1
GTA11	1	1
GTA3	18	18
Total	20	20

Run #	Date	Priority	Nature of Call	Dispatch Zone	Unit	Dispatch Time	Scene Time	Response Time	Status
144249	11/02/2025	P-1	19-Heart Problems / A.I.C.D.	Whitewater	GTA3	8:08:53	8:17:23	00:08:30	Transport
144469	11/02/2025	P-1	6-Breathing Problems	Whitewater	GTA3	22:15:16	22:25:10	24:09:54	Refusal
147729	11/10/2025	P-2	6-Breathing Problems	Whitewater	GTA3	5:58:54	6:09:12	00:10:18	Transport
147745	11/10/2025	P-2	29-Traffic/Transportation/Accidents	Whitewater	GTA11	7:15:10			Canceled En Route
147747	11/10/2025	P-2	29-Traffic/Transportation/Accidents	Whitewater	GTA1	7:16:21			Canceled En Route
148136	11/11/2025	P-2	25-Psychiatric/ Abnormal Behavior/S	Whitewater	GTA3	0:09:41	0:22:44	00:13:03	Disregard
148464	11/11/2025	P-1	10-Chest Pain (Non-Traumatic)	Whitewater	GTA3	16:27:10	16:37:33	00:10:23	Transport
149222	11/13/2025	P-3	26-Sick Person (Specific Diagnosis)	Whitewater	GTA3	9:14:10	9:28:13	00:14:03	Transport
149829	11/14/2025	P-1	6-Breathing Problems	Whitewater	GTA3	11:59:40	12:07:32	00:07:52	Transport
150211	11/15/2025	P-3	5-Back Pain (Non-traumatic or Non	Whitewater	GTA3	5:32:04	5:48:51	00:16:47	Transport
150319	11/15/2025	P-1	17-Falls	Whitewater	GTA3	12:12:29	12:21:13	00:08:44	Transport
150936	11/16/2025	P-1	2-Allergies (Reactions)/Envenomatic	Whitewater	GTA3	21:45:45	21:50:00	00:04:15	Refusal
151470	11/18/2025	P-2	10-Chest Pain (Non-Traumatic)	Whitewater	GTA3	3:43:02	3:47:39	00:04:37	Transport
152704	11/20/2025	P-2	26-Sick Person (Specific Diagnosis)	Whitewater	GTA3	17:28:02	17:43:45	00:15:43	Transport
153315	11/22/2025	P-2	18-Headache	Whitewater	GTA3	0:04:16	0:13:34	00:09:18	Transport
153664	11/22/2025	P-1	30-Traumatic Injuries (Specific)	Whitewater	GTA3	19:09:58	19:15:09	00:05:11	Transport
153845	11/23/2025	P-2	17-Falls	Whitewater	GTA3	9:34:35	9:43:06	00:08:31	Refusal
153907	11/23/2025	P-2	26-Sick Person (Specific Diagnosis)	Whitewater	GTA3	13:40:42	13:48:25	00:07:43	Disregard
155083	11/26/2025	P-1	6-Breathing Problems	Whitewater	GTA3	0:16:43	0:22:53	00:06:10	Transport
155375	11/26/2025	P-1	9-Cardiac or Respiratory Arrest/Deat	Whitewater	GTA3	15:47:50	15:58:57	00:11:07	Transport

Response Times Within Whitewater Twp
(November 2025)

Unit	Priority	Response Time Minutes	Call Count	Cumulative Call Count	Percentage	Cumulative Percentage
GTA1	1 Calls					
	P-2					
		Canceled En Route (PTA)	1	1	100%	100%
GTA11	1 Calls					
	P-2					
		Canceled En Route (PTA)	1	1	100%	100%
GTA3	18 Calls					
	P-1					
		04:00 - 04:59	1	1	6%	11%
		05:00 - 05:59	1	2	6%	22%
		06:00 - 06:59	1	3	6%	33%
		07:00 - 07:59	1	4	6%	44%
		08:00 - 08:59	2	6	11%	67%
		10:00 - 10:59	1	7	6%	78%
		11:00 - 11:59	1	8	6%	89%
		15:00 and Up	1	9	6%	100%
	P-2					
		04:00 - 04:59	1	1	6%	14%
		07:00 - 07:59	1	2	6%	29%
		08:00 - 08:59	1	3	6%	43%
		09:00 - 09:59	1	4	6%	57%
		10:00 - 10:59	1	5	6%	71%
		13:00 - 13:59	1	6	6%	86%
		15:00 and Up	1	7	6%	100%
	P-3					
		14:00 - 14:59	1	1	6%	50%
		15:00 and Up	1	2	6%	100%

BILLS FOR APPROVAL

EXP CHECK RUN DATES 01/08/2026 - 01/16/2026

BANK ACCOUNTS: ASB - GENERAL CHECKING ALDEN STATE BANK

Inv Ref #	Vendor	Invoice Date	Due Date	Description	Invoice Amount
Pay By Check Type: EFT Transfer					
0000004773	CHERRYLAND ELECTRIC COOP	12/23/2025		STREET LIGHTS WLMSG	69.10
0000004726	CONSUMERS ENERGY	11/30/2025		HI PRAY PARK	74.79
0000004727	CONSUMERS ENERGY	11/30/2025		BALLFIELD 11/07/2025-12/08/2025	18.01
0000004744	CONSUMERS ENERGY	12/12/2025		CEMETERY 11/07/2025-12/08/2025	80.43
0000004745	CONSUMERS ENERGY	12/12/2025		ELECTRIC HEAT HALL/GROUNDS 11/07-12/08	46.33
0000004746	CONSUMERS ENERGY	12/12/2025		FIRE/AMBULANCE 11/07/2025-12/08/2025	29.07
0000004747	CONSUMERS ENERGY	12/12/2025		HALL 11/07/2025-12/08/2025	29.07
0000004748	CONSUMERS ENERGY	12/12/2025		LED LIGHT RD WLMSBG	180.26
0000004749	CONSUMERS ENERGY	12/12/2025		STREET LIGHTS WLMSG	902.36
0000004750	CONSUMERS ENERGY	12/12/2025		TWP PARK 11/10/2025 - 12/09/2025	265.15
0000004771	CONSUMERS ENERGY	12/30/2025		TWP PARK 11/10/2025-12/09/2025	52.51
0000004772	DTE ENERGY	12/30/2025		FIRE/AMBULANCE DECEMBER 8380 OLD M72	450.12
0000004751	GFL ENVIRONMENTAL, INC	11/30/2025		FIRE&AMBULANCE	25.21
0000004752	GFL ENVIRONMENTAL, INC	11/30/2025		CAMPGROUND STATEMENT	155.00
0000004753	GFL ENVIRONMENTAL, INC	11/30/2025		WHITEWATER TWP HALL	25.21
RECURRING	AFLAC	1/12/2026		FIRE ACCIDENT INSURANCE	211.08
RECURRING	VERIZON WIRELESS	1/15/2026		CELLPHONES IPADS FIRE PARK GENERAL	461.84
Total Pay By Check Type EFT Transfer:					3,075.54
Pay by Check Type :Paper					
0000004779	AD ASSESSING INC	12/31/2025		JAN ASSESSING DUTIES	2,800.00
0000004776	AFP SPECIALTIES, INC	3/7/2025		ANNUAL INSPECTION	275.00
0000004741	AMY ROBBINS	12/15/2025		EDUCATION FOR Board of Review	55.00
0000004774	CHARTER COMMUNICATIONS	12/21/2025		DECEMBER TOWN HALL INTERNET	180.00
0000004721	ELK RAPIDS NEWS LLC	11/30/2025		PO 6607 SAD LEGAL NOTICES MINUTES	1,113.75
0000004738	EVERGREEN LANDSCAPING	12/7/2025		HALL CEMETERY FALL CLEAN UP	3,700.00
0000004755	FIRE CATT, LLC	9/5/2025		FIRE HOSE TESTING	1,157.23
0000004765	GOVERMENT FORMS AND SUPPLIES	11/28/2025		ELECTION SIGN FRAME	26.00
0000004775	ISENHART ELECTRIC LLC	12/15/2025		FINAL AMT CAMP ELEC APP 4 C2AE	16,408.37
0000004730	KCI	12/4/2025		PO 6606/ASSESSOR POSTAGE	1,977.09
0000004770	KIM FINCH	12/30/2025		KIM FINCH CLEANING	160.00
0000004777	LAND INFORMATION ACCESS	11/10/2025		BOARD/PC MEETING VIDEO/AUDIO	800.00
0000004778	LAND INFORMATION ACCESS	12/12/2025		PC/BOARD MEETING VIDEO/AUDIO	240.00
0000004743	LAND INFORMATION ACCESS (LIAA)	10/8/2002		PC/BOARD MEETING VIDEO/AUDIO	2,495.00
0000004732	LAND INFORMATION ACCESS LIAA	9/10/2025		PC MEETING (ZOOM-SOUND-SET UP AND BREAKDOWN)	780.00
0000004728	MCCARDEL CULLIGAN WATER COND	12/1/2025		WATER DELIVERY (2 BOTTLES)	20.00
0000004729	MICHIGAN MUNICIPAL TRSR ASSOC	10/1/2025		PO 6610/MEMBERSHIP RENEWAL	99.00
0000004722	NORTHERN GARAGE DOORS INC	11/11/2025		PO 6605 FIRE-GARAGE DOOR REPAIR	380.00
0000004754	NORTHWEST FIRE	12/18/2025		MOBILE SERVICE RECHARGE	248.00
0000004742	STATEWIDE COMMUNICATIONS INC	12/14/2025		TOWNSHIP HALL PHONES NOV/DEC	375.52
0000004725	TC RECORD-EAGLE, INC.	11/30/2025		PC HRG NTC FOR 12/3/25	139.95
Total Pay By Check Type Paper Check:					35,589.91

# of Invoices:	38 # Due: 38	Totals:	38,665.45
# of Credit Memos:	0 # Due: 0	Totals:	0.00
Net of Invoices and Credit Memos:			**38,665.45**

--- TOTALS BY FUND ---

101	GENERAL FUND	14,292.90
206	FIRE FUND	3,060.38
208	PARK FUND	16,932.32
210	AMBULANCE FUND	688.85
811	ROAD SPECIAL ASSESSMENT	1,691.00

--- TOTALS BY DEPT/ACTIVITY ---

101	Township Board	778.75
195	Elections	26.00
209	Assessor	4,777.09
215	Clerk	767.25
247	Board of Review	55.00
253	Treasurer	99.00
265	Township Hall & Grounds	2,841.14
276	Cemetery	2,929.07
336	Fire Dept	3,060.38
400	Planning Commission	1,857.70
448	STREET LIGHTING	161.90
651	Ambulance	688.85
756	Township Park	16,932.32
811	SPECIAL ASSESSMENT	1,691.00

POST AUDIT

CHECK # 52291	SELF PRIDE TREE SERVICE	CAMPGROUND TREE REMOVAL			5,350.00
PAYROLL		12/12/2025 GROSS	18076.67	NET	**13,562.74**
	PENSION JOHN HANCOCK				768.68
	MTO				644.10
	EFTPS				3,652.68
	VOYA				1,600.00
PAYROLL		12/26/2025 GROSS	18076.67	NET	**13,562.74**
	PENSION JOHN HANCOCK				774.95
	MTO				584.81
	EFTPS				3,279.79
	VOYA				1,500.00

Memorandum

To: Whitewater Township Board of Trustees
From: Josh Morgan, Fire Chief
Date: 12/31/2025
Subject: Authorization to Submit Internship Request to Central Michigan University – Parks & Recreation Department

Purpose

The purpose of this memorandum is to request Board approval authorizing the Fire Chief to formally submit an internship request to the Central Michigan University (CMU) Parks, Recreation, and Leisure Services / Outdoor Recreation program for the 2026 park season.

Background

Whitewater Township Park continues to operate with a lean seasonal staff while supporting a diverse mix of campground operations, day-use recreation, shoreline access, special events, and long-term planning initiatives. Partnering with CMU provides an opportunity to supplement park operations with a qualified intern while also creating a structured, educational experience that aligns with CMU's required professional internship framework.

The proposed internship is designed as a hands-on, responsibility-based placement, not an observational role. The intern would be integrated into daily park operations and complete a defined capstone project that delivers tangible value to the Township.

Internship Structure

The internship is designed to meet CMU RPL requirements and Township staffing practices as a paid, full-time seasonal position for the 2026 park season, with the intern supporting day-to-day operations and completing a CMU-approved capstone project that provides a tangible benefit to Whitewater Township Park.

Requested Action

"I move to approve authorizing the Fire Chief to submit the 2026 Whitewater Township Park internship opportunity to Central Michigan University."

Respectfully submitted,

Josh Morgan
Fire Chief
Whitewater Township

Whitewater Township Park – Parks & Recreation / Outdoor Recreation Intern

Whitewater Township Park is a township-owned campground on Elk Lake near Traverse City and Elk Rapids, offering 55 tent and RV sites, Elk Lake access with a sandy beach and boat launch, a reservable pavilion and playground, and roughly two miles of nature trails

Internship Overview

This internship meets CMU's RPL internship requirements and gives you hands-on experience in park operations, programming, administration, and risk management. You'll be part of the park staff, not an observer, and you'll complete at least one project you design and lead.

Key Learning Experiences

You'll get hands-on experience in park operations, including campground and day-use checks, trail and facility monitoring, signage, and direct customer service with visitors. You'll also help plan, run, and evaluate at least one recreation or interpretive program or special event. On the administrative side, you'll support reservations and office work, handle basic phone and email inquiries, and attend selected Township and advisory meetings to see how park decisions are made. You'll also complete a capstone project you help design—such as a new family program, park information materials, or a simple use report—that meets CMU requirements and a real need at Whitewater Township Park.

Schedule (2026 Season)

The internship will run during the 2026 park season, roughly from May through December, with exact start and end dates flexible to meet CMU's internship requirements. You can expect to work about 35–40 hours per week, with a schedule that includes some evenings, weekends, and holidays tied to campground activity, park projects, and special events. The position is based at Whitewater Township Park in Williamsburg, Michigan, on Elk Lake.

Compensation & Benefits

Compensation for this position will be seasonal, hourly, and non-exempt, with the rate set according to Whitewater Township's approved wage scale at the time of hire. The internship is intended to be used for academic credit through CMU's RPL professional internship; the student is responsible for CMU eligibility, course enrollment, and required paperwork. In addition to pay and credit, you'll gain practical experience in park operations, programming, and administration in a small township setting.

Qualifications

To be eligible, you must be a CMU student in Recreation, Parks & Leisure Services, Outdoor Recreation, Recreation & Event Management, or a related field, with a strong interest in outdoor recreation, park operations, and community service. You should be willing to work outdoors in all types of weather, including some evenings and weekends, and you must hold a valid driver's license and be able to meet standard pre-employment screening requirements.

How to Apply

Send a cover letter, resume, and one faculty reference to Wendy Hokesema, Township Clerk at clerk@whitewatertownshipmi.gov and include "Whitewater Township Park Internship – 2026" in the subject line.

Whitewater Township Park – Sample Intern Capstone Projects

For the CMU internship at Whitewater Township Park, the student has to complete a capstone project that carries real responsibility and produces something useful for us, not just for their resume. I want to give you a sense of the types of projects we could assign that would both meet CMU's requirements and move the park forward in practical ways.

1. Interpretive Signage and Visitor Information

One option is an interpretive signage and visitor information project. The intern would research topics that make sense for our park—things like Elk Lake, shoreline use, trail etiquette, campfire safety, and basic park rules—and turn that into a small set of interpretive signs and information panels for the trailhead, beach, pavilion, and campground kiosk. They could also draft matching content for our website or simple handouts that we can print and hand to campers. The end result is better, more consistent information for visitors and a set of materials we can reuse for education, communication, and future grant applications.

2. Seasonal Staff and Volunteer Orientation Toolkit

Another option is a seasonal staff and volunteer orientation toolkit. Right now, a lot of our onboarding for seasonal staff lives in people's heads and gets rebuilt every spring. The intern could help us pull that into a simple, repeatable package. They would review our policies and current practices, sit in on training, and then put together an orientation outline, first-day and first-week checklists, and a short staff reference guide or slide deck. It would cover basics like customer service, campground operations, daily checks, incident reporting, and risk management. The benefit is that new staff get the same message every year, and we spend less time reinventing the process.

3. Campground Waste and Recycling Improvement Pilot

A third possible project is a small-scale waste and recycling improvement pilot for the campground and day-use areas. The intern would observe how trash and recycling are currently handled, where problems show up—overflow, contamination, litter—and then draft a simple plan to improve it. That might include clearer signs, better bin placement, and basic messaging for campers and day-use visitors about what goes where. They would write up a short summary of what they found, recommend changes, and create draft sign and message content. For us, the payoff is a cleaner park and more efficient waste handling without a big capital expense.

4. Park Operations and Maintenance Standards Manual

A higher-impact project would be a Park Operations and Maintenance Standards Manual that pulls our day-to-day practices into one place. The intern would shadow staff, review existing policies, and document how we actually run the campground, day-use areas, trails, beach, pavilion, and boat launch across the whole season. From that, they would build a practical manual that includes daily/weekly/seasonal checklists, basic maintenance standards, customer service expectations, risk management and incident-reporting steps, and sample forms or logs. This would give us a working document that survives staff turnover, makes it easier to train new people, and helps ensure that the park is operated consistently from year to year in line with the Board's expectations and the existing master plan.

WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 Old M-72 | PO Box 9 | Williamsburg, MI 49690
Phone: 231-534-2419 Email: firechief@whitewatertownshipmi.gov

MEMORANDUM

To: Whitewater Township Board of Trustees
From: Josh Morgan, Fire Chief
Date: December 31, 2025
Subject: Request to Approve – Ordinance No. 64 Whitewater Township Fire Department Cost Recovery Ordinance

Background and Purpose

The Township experiences a meaningful number of incidents where non-Township residents, nonresident entities, and certain tax-exempt facilities receive direct benefit from Whitewater Township Fire Department (WTFD) services. Ordinance No. 64 is intended to ensure Township taxpayers are not subsidizing those costs, while maintaining a cost-neutral approach (no profit) based on actual and reasonable costs.

Ordinance No. 64 is drafted pursuant to Public Act 33 of 1951 (MCL 41.806a et seq.) and is structured to coordinate with Ordinance No. 57 (Fire Prevention Ordinance), including fee schedule implementation by resolution where appropriate.

Proposed Motions

First:

“I motion to approve and adopt Ordinance No. 64, entitled “Whitewater Township Fire Department Cost Recovery Ordinance,” as presented, and to direct the Township Clerk to publish the ordinance as required by law.

This ordinance shall take effect upon the latter of its publication or twenty (20) days following its final adoption, in accordance with applicable Michigan law.”

Second:

“I motion to approve and adopt Resolution 2026-01, entitled “Emergency Services Fee Schedule,” as presented, establishing the Whitewater Township Fire Department cost recovery fee schedule for applicable emergency services, and to direct the Township Clerk to publish or post the resolution as required by law and Township practice.

This resolution shall take effect upon the latter of its publication/posting or twenty (20) days following its adoption, as permitted by Michigan law and Township policy.”

WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 Old M-72 | PO Box 9 | Williamsburg, MI 49690
Phone: 231-534-2419 Email: firechief@whitewatertownshipmi.gov

ORDINANCE NO. 64

WHITEWATER TOWNSHIP, GRAND TRAVERSE COUNTY, MICHIGAN

AN ORDINANCE TO AUTHORIZE THE RECOVERY OF ACTUAL AND REASONABLE COSTS INCURRED BY THE WHITEWATER TOWNSHIP FIRE DEPARTMENT FOR PROVIDING EMERGENCY SERVICES TO NON-TOWNSHIP RESIDENTS; TO DEFINE RECOVERABLE INCIDENTS AND RESPONSIBLE PARTIES; TO PROVIDE FOR BILLING, COLLECTION, APPEALS, AND ENFORCEMENT; TO ADOPT A FEE SCHEDULE BY RESOLUTION; TO COORDINATE WITH ORDINANCE NO. 57 (FIRE PREVENTION ORDINANCE); AND TO PROVIDE FOR SEVERABILITY AND AN EFFECTIVE DATE.

SECTION 1. TITLE; PURPOSE; INTENT

1.1 Title. This Ordinance shall be known and may be cited as the *Whitewater Township Fire Department Cost Recovery Ordinance*.

1.2 Purpose. The purpose of this Ordinance is to provide financial assistance to the Township in the operation of the Fire Department by recovering costs from those receiving direct benefits from fire and emergency services. A significant number of fire and rescue incidents within the Township involve nonresident individuals and entities and tax-exempt entities. These incidents place an increased operational and financial burden upon Township resources. This Ordinance is intended to ensure that Township taxpayers do not subsidize services for nonresidents or negligent acts. This Ordinance is intended to provide for and promote the safety and welfare of the general public and not to create or designate any particular class of persons who will or should be specially protected by its terms.

1.3 Findings and Intent. The Township finds that:

(a) The Fire Department incurs substantial or extraordinary costs in responding to incidents within its boundaries, including those caused by nonresident persons and businesses, tax-exempt entities or the illegal operation of a motor vehicle.
(b) This Ordinance is necessary to fairly allocate the costs of providing fire department services and other emergency services among those responsible for them.
(c) This Ordinance is necessary to set forth the methods by which it may recover costs incurred in providing emergency response within the Township.
(d) Recovery of such costs under this Ordinance is authorized by state law and consistent with principles of fairness and cost neutrality.
(e) The Township shall not profit from this Ordinance; charges shall reflect actual and reasonable costs only.

SECTION 2. AUTHORITY; SCOPE

2.1 Authority. This Ordinance is adopted pursuant to Public Act 33 of 1951, as amended (MCL 41.806a et seq.), and other applicable Michigan law.

2.2 Scope. Charges authorized by this Ordinance may be imposed only for incidents occurring within the geographic boundaries of Whitewater Township. Responses outside of Township boundaries shall be governed by mutual or automatic aid agreements.

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2.3 Relationship to Other Ordinances. This Ordinance supplements, and shall be construed consistently with, Ordinance No. 57 (Fire Prevention Ordinance). In the event of conflict, the more specific cost recovery provision shall control.

SECTION 3. DEFINITIONS

(a) The following words, terms, and phrases, when used in this Ordinance, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

(b) **Actual and Reasonable Cost** means the total of all direct and indirect expenses incurred by the Township in emergency response, including but not limited to employee wages, benefits, equipment use, materials, supplies, and a proportional share of administrative overhead.

(c) **Cost Recovery Charges** means all direct and reasonable costs related to an emergency response incurred by the Fire Department, including salaries, benefits, supplies, equipment, and administrative overhead.

(d) **Emergency Response** means providing, sending, or utilizing firefighting, emergency medical, or rescue by the Fire Department or by another entity under mutual aid.

(e) **Fire Department** means the Whitewater Township Fire Department.

(f) **Illegal Operation of a Motor Vehicle** means operating a vehicle while under the influence of intoxicants or drugs, operating without a valid driver's license, or operating in a reckless or hazardous manner with disregard for public safety.

(g) **Incident** means any occurrence that requires the response of the Fire Department to provide emergency services, including but not limited to fires, rescues, hazardous materials releases, and emergency medical calls.

(h) **Motor Vehicle**. Any self-propelled or towed vehicle designed or used on the public streets, roads, and highways to transport passengers or property which is required to be registered for use upon such public streets, roads, and highways. For the purposes of this Ordinance, all trailers and appurtenances attached to any motor vehicle are deemed to be a motor vehicle.

(i) Nonresident. Any person or legal entity, including, but not limited to corporation, limited liability company, partnership, nonprofit corporation, or sole proprietorship, that does not live in or own property in the Township.

(j) **Receiving Direct Benefit(s)** means causing ,requesting, or being involved in an accident or incident within the Township's jurisdictional limits that causes an Emergency Response.

(k) **Responsible Party** includes an individual, firm, corporation, association, partnership, consortium, nonprofit, or joint venture responsible for the cost of emergency response and receiving a direct benefit from the Fire Department, and their heirs, estates, successors, and assigns.

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(l) **Township** means Whitewater Township.

SECTION 4. RECOVERABLE INCIDENTS

Subject to 5.2 below, the following constitutes a non-exhaustive list of incidents subject to this Cost Recovery Ordinance:

A. Motor vehicle-related incidents, including extrication, fluid spills, and roadway hazard mitigation..
B. Unauthorized or dangerous open burning, including during restricted burn periods.
C. Technical rescue operations (confined space, rope, trench, water/ice).
D. Fire watch or standby operations for commercial or multi-family occupancies.
E. Downed power line or other non-hazardous public utility hazard responses**.**
F. Fire department standby at special events, when dedicated resources are assigned.
G. Ambulance and lift-assist services at assisted-living or healthcare facilities.
H. Any other services or responses as may be categorized by the Fire Chief as emergency services.
I. Commercial, industrial, and institutional incidents requiring extraordinary commitment of personnel, apparatus, time, or specialized equipment, including but not limited to repeated false alarms after written notice, preventable system impairments, hazardous process upsets, or incidents involving specialized suppression or mitigation. Cost recovery under this subsection may be billed to the property owner, responsible party, or applicable insurance carrier.

SECTION 5. COST RECOVERY CHARGES; FEE SCHEDULE BY RESOLUTION

5.1 Fee Schedule by Resolution. The Township Board shall adopt a Cost Recovery Fee Schedule by Resolution, establishing rates for personnel, apparatus, equipment, consumables, and other recoverable costs. The schedule shall be reviewed annually and may be amended by further resolution. Apparatus rates shall be based on the Fire Department's actual and reasonable costs, as documented in the Township's cost allocation records, including depreciation, fuel, maintenance, and insurance for the Apparatus, and administrative overhead.

5.2 Resident Exemption. No cost recovery charge shall be assessed to Township residents or property owners unless the incident involves:
(a)Illegal operation of a motor vehicle;
(b) Violation of Township ordinances causing emergency response;

(c) A direct benefit to a tax exempt facility or entity.

5.3 No Excess over Cost. Cost recovery charges shall not exceed the actual and reasonable cost incurred by the Fire Department.

5.3 Non-Exclusive Charges.

Cost recovery charges are not the only charges that may be made by the Township for the costs and expenses of providing fire protection and other emergency services within the Township's jurisdictional limits. Additional charges may be collected by the Township

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through general taxation after an approving vote of the electorate or by a special assessment established under the applicable Michigan statute(s). General fund appropriates may also be made to cover such additional costs and expenses of providing fire protection and other emergency services.

SECTION 6. BILLING; PAYMENT; INSURANCE; APPEALS

6.1 Billing. The Fire Department may bill the responsible party for cost recovery charges directly or through their insurer. Invoices shall be due within thirty (30) days of issuance.

6.2 Nonpayment. Unpaid balances may accrue late fees as established by resolution. Upon failure of the responsible party to pay the cost recovery charges within the applicable time frame, the Township may pursue their collection through civil action or other lawful means. If the responsible party owns real property in the Township, unpaid cost recovery charges may be added to the property tax roll as permitted by law.

6.3 Appeals. A party can appeal a cost recovery charge or request a waiver for a cost recovery charge. A written appeal or request for waiver may be submitted to the Fire Chief within 21 days of invoice issuance. The written appeal or waive request shall state every reason why the cost recovery charges should not be paid/should be waived and be supported with adequate and verifiable facts. The Fire Chief shall render a decision on the appeal and notify the appellant and Township Treasurer of the decision in writing. The Fire Chief may, in his or her discretion, waive or reduce cost recovery charges based on the information submitted.

Should the appellant contest the decision of the Fire Chief, a final administrative appeal may be submitted to the Township Board within 14 days of the decision. The Board shall review the materials submitted by appellant as well as any materials submitted by the Fire Chief, and render a written decision within 60 days of receipt of the final administrative appeal.

The Township Treasurer shall defer collection of cost recovery charges while any appeal is pending. However, payment of any cost recovery charge for which a final decision has been rendered shall be due within 10 days of appellant's notice of the decision.

SECTION 7. LIABILITY

7.1 Multiple Responsible Persons.

When a particular fire protection or other emergency service rendered by the Township directly benefits more than one person, each person so benefited is jointly and severally liable for the payment of the full charge for such service. Provided, however, that if a court of competent jurisdiction determines that one or more persons who received fire protection or other emergency service rendered by the Township was at fault for the incident resulting in such service, the other person(s) involved in the incident shall not be considered "responsible persons" for the purposes of this article.

7.2. Non-Applicability of No-Fault Act

This Ordinance provides authority to the Township to collect cost recovery charges for emergency responses provided by the Township and within the Township to a responsible

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person(s). No claim under this Ordinance is for, or relates to, property damage(s). Michigan's No-Fault Act, as amended, MCL 500.3101 *et seq.*, does not apply to, conflict with, or preempt this Ordinance.

7.3. No Limitation of Liability.

The collection of cost recovery charges pursuant to this article does not limit the liability of a responsible person under applicable local, state, or federal law.

SECTION 8. EXEMPTIONS

The following are exempt from charges under this Ordinance:
(a) Fires caused by railroad trains (as the statutory responsibility of the railroad company).
(b) Fires involving Township property.
(c) Mutual aid responses where the other jurisdiction lacks a reciprocal cost recovery ordinance.
(d) Incidents for which billing is prohibited by law or regulation.
(e) Emergency responses occurring on lands owned by or held in trust for a federally recognized Tribe. This provision shall not prohibit the Township from billing the Responsible Individual's insurer or other responsible payor for service rendered by the Fire Department.

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SECTION 9. ADMINISTRATION AND RECORDS

The Fire Chief shall maintain records sufficient to substantiate billed costs and may adopt administrative rules to implement this Ordinance.

SECTION 10. REPEALER; SEVERABILITY; EFFECTIVE DATE

10.1 Repealer. All ordinances or parts of ordinances in conflict with this Ordinance are hereby repealed to the extent of such conflict.

10.2 Severability. If any section of this Ordinance is held invalid, the remainder shall continue in effect.

10.3 Effective Date. This Ordinance shall take effect upon its publication.

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WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 Old M-72 | PO Box 9 | Williamsburg, MI 49690
Phone: 231-534-2419 Email: firechief@whitewatertownshipmi.gov

WHITEWATER TOWNSHIP, GRAND TRAVERSE COUNTY, MICHIGAN

RESOLUTION 2026-01

A RESOLUTION TO ADOPT AN EMERGENCY SERVICES FEE SCHEDULE

WHEREAS, the Whitewater Township Board of Trustees has adopted Ordinance No. 64 the *Fire Department Cost Recovery Ordinance*, pursuant to the authority of Public Act 33 of 1951 (MCL 41.806a et seq.), providing for the recovery of actual and reasonable costs of fire and emergency services; and

WHEREAS, Ordinance No. 64 authorizes the Township Board to establish and amend by Resolution a schedule of fees for specific emergency and nonemergency services provided by the Whitewater Township Fire Department (WTFD); and

WHEREAS, the Township Board desires to adopt a schedule reflecting the current actual costs of personnel, apparatus, and equipment consistent with NFPA 1720 and 1730, Michigan law, and comparable regional departments.

NOW, THEREFORE, BE IT RESOLVED:

The Whitewater Township Board hereby adopts the following *Whitewater Township Fire Department Cost Recovery Fee Schedule*, effective January 1, 2026, subject to periodic review and adjustment by further resolution.

A. PERSONNEL (Per Hour, Portal-to-Portal)

Classification	***Rate (per hour)***
Firefighter / EMT-B	$31.80
Lieutenant	$31.80
Assistant Chief	$31.80
Fire Chief (based on annual salary)	$36.00

B. APPARATUS (Per Hour, Dispatch to Return In Service)

Apparatus Type	***Rate (per hour)***
Engine	$325.00
Tanker	$250.00
Brush Truck	$200.00
UTV / Off-Road Unit	$150.00
Boat	$175.00

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Snowmobile (each)	$125.00
Command Vehicle	$150.00

C. EMS & FIRE SERVICE CONSUMABLES

Description	***Rate***
Basic EMS Supply Package (per patient)	$100.00
Advanced Airway / ALS Package (per patient)	$250.00
Firefighting Foam Concentrate	$45.00 / gallon
Absorbent Materials	$25.00 / bag
Small Equipment or Hose Replacement	At actual replacement cost

D. PPE & SPECIALIZED EQUIPMENT (If Contaminated or Damaged)

Item	***Rate***
Gloves, Hoods, Helmets, Turnout Gear, SCBA Components	Actual replacement cost
Ice/Water Rescue Suit	$650.00 each
Rope / High-Angle Rescue Kit	$300.00 each
Extrication Tools, Meters, TIC, Fans, Air Bags	Replacement cost if damaged

E. UTILITY COMPANY SUPPORT & SPECIAL SERVICES

Service	***Rate***
Downed Power Line / Gas Leak Standby (First hour – no charge)	No Charge
Each Additional Hour (per apparatus)	$250.00 + personnel rates
Fire Watch (per apparatus and personnel hour)	Standard rates apply
Special Event Standby (per event – apparatus & personnel)	Standard rates apply
Lift Assist – Licensed Assisted Living Facility	$250.00 per occurrence

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WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 Old M-72 | PO Box 9 | Williamsburg, MI 49690
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F. FIRST RESPONSE EMS SERVICES (Non-Transport)

Level of Care	Rate	Description
BLS First Response – Patient Contact	$300.00	Applied when WTFD provides emergency medical assessment, stabilization, or treatment before or in conjunction with an ambulance service.
ALS First Response (if applicable)	$500.00	Applied when advanced procedures or medication administration are provided under medical control.
Treat-No-Transport	$200.00	Applied when patient care is provided on scene but no transport occurs.
Standby for EMS/Rescue (per hour, per apparatus)	$150.00	Applied for standby at community events or extended rescue operations.

G. AMBULANCE SERVICES (If Applicable)

Level of Service	Rate
ALS Emergency	$750.00
ALS II Emergency	$1,050.00
ALS Non-Emergency	$700.00
BLS Emergency	$600.00
BLS Non-Emergency	$500.00
Treat-No Transport	$200.00
Mileage	$16.50 / mile
Oxygen	$45.00

Automatic Adjustment: The Township Board may apply an annual cost-of-living adjustment (CPI-U) to the above rates unless superseded by a revised cost-of-service study.

Publication: The Fee Schedule shall be published on the Township website and made available for public inspection in the Township offices.

BE IT FURTHER RESOLVED that all prior motions and resolutions in conflict with this resolution are hereby rescinded.

ADOPTED:

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WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 Old M-72 | PO Box 9 | Williamsburg, MI 49690
Phone: 231-534-2419 Email: firechief@whitewatertownshipmi.gov

YEAS: _____

NAYS: _____

ABSENT/ABSTAIN: _____

STATE OF MICHIGAN)

) ss

COUNTY OF GRAND TRAVERSE)

I, the undersigned, the duly qualified and acting Clerk of the Township Board of the Whitewater Township, Grand Traverse County, Michigan, DO HEREBY CERTIFY that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Whitewater Township at a regular meeting held on the ___ of _____, 2026.

_____

Wendy Hoeksema, Clerk

Whitewater Township

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WHITEWATER TOWNSHIP FIRE DEPARTMENT

8380 Old M-72 | PO Box 9 | Williamsburg, MI 49690
Phone: 231-534-2419 Email: firechief@whitewatertownshipmi.gov

Whitewater Township Fire Department – Non-Resident Cost Recovery Ordinance FAQ

1. What is the Cost Recovery Ordinance?

The Cost Recovery Ordinance lets Whitewater Township get back the real costs of providing fire or emergency services to people who don't live in the Township.

This helps make sure Township taxpayers aren't paying the bills for emergencies caused by people or businesses that don't contribute to local taxes.

2. Who will receive a bill under this ordinance?

Most residents will never get a bill.

This ordinance mainly applies to:

- People who don't live in Whitewater Township and are involved in car crashes, fires, or rescues.
- Businesses or contractors whose work causes a dangerous or unusual incident.
- Assisted living or healthcare facilities that call for help with a non-emergency lift assist.

3. Are Township residents billed for fire or EMS calls?

No, Township residents are not billed for normal fire or medical emergencies.

A resident would only get a bill if the emergency happened because of:

1. Driving under the influence of alcohol or drugs.
2. Reckless or unsafe driving that caused the incident.
3. Breaking a Township rule, like burning without a permit or burning when it's not allowed. Even then, the first step is always education and a warning—billing would only happen for repeat or ongoing violations after a resident has been informed.

These rules are similar to what other Michigan townships, like Orion Township, use. The goal is to recover costs for preventable or illegal actions. As noted in the hardship and appeal process, we welcome open communication and will always consider circumstances before taking further steps.

4. What kinds of incidents are recoverable?

Recoverable incidents include:

- Car crashes, vehicle extractions, or cleanup of spilled fluids
- Hazardous material spills or leaks
- Special rescues such as water, ice, rope, trench, or confined space rescues
- Fire watch or standby operations for safety during events or repairs

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- Lift assists at licensed assisted living or healthcare facilities
- Responses to downed power lines, gas leaks, or other utility hazards – these costs are billed to the utility company, not the property owner or resident
- Special event standbys when firefighters and equipment are dedicated to a community event

Every incident is personally reviewed by the Fire Chief to make sure charges are fair, reasonable, and only applied when truly appropriate.

5. How are fees calculated?

Fees are based only on the real cost of providing the service — things like firefighter time, fuel, equipment use, and supplies.

All rates are listed in Fee Schedule A, which is approved by the Township Board and reviewed every year to make sure they stay fair and accurate.

Whitewater Township does not make a profit from these fees. The goal is simply to reimburse the community for the actual costs of responding to emergencies.

6. Can my insurance be billed?

Yes. Whenever possible, the Fire Department will send the bill to the insurance company of the person or business responsible for the incident.

If the insurance company doesn't cover the cost, then the individual or business may receive an invoice directly from the Township.

7. What if I can't afford to pay?

The Township understands that emergencies can create financial hardship, and we want the process to be fair and approachable.

If you receive a cost recovery invoice, you can ask for a review or hardship adjustment by following these simple steps:

1. Write an appeal to the Fire Chief within 21 days of getting the invoice.
2. The Fire Chief will review your request and respond in writing.
3. If you still disagree, you can appeal to the Township Board, which will make a final written decision.

Fees can be reduced or waived based on financial hardship or if it's in the public's best interest. Our goal isn't to make things harder — it's to make sure the process is fair and compassionate.

8. How does this affect our Township budget?

This ordinance helps make sure local tax dollars stay local—supporting Township residents, not paying for emergencies caused by visitors or outside organizations.

By collecting costs from nonresidents and responsible parties, the Township can help avoid future tax increases and maintain strong fire and EMS services without reducing the level of protection residents expect.

9. How does this compare to other Michigan communities?

Many Michigan townships — including Orion Township, Paradise Township, Elmwood Township, Brighton Township, and Fenton Township — have similar cost recovery ordinances in place.

These communities have found that most recoverable costs are paid by insurance, not individuals, and that billing residents only in clear, negligent cases keeps the process fair while preventing added costs to local taxpayers.

10. Special Note About Tribal Land Responses

Whitewater Township Fire Department is proud to serve all who call for help, including incidents that occur on lands owned by or held in trust for the Grand Traverse Band of Ottawa and Chippewa Indians.

Under federal law, the Township cannot bill the Tribe directly for emergency responses on Tribal property. However, if services such as medical care are provided to an individual on Tribal land, the Fire Department may bill that person's insurance provider or another responsible payor—never the Tribe itself.

This approach ensures we follow the law while continuing to provide full service and care to everyone who needs assistance.

11. Where can I review the ordinance and fee schedule?

The full text of the Cost Recovery Ordinance and Fee Schedule A will be available:

- On the Township website
- At the Township offices during business hours

Residents may also contact Fire Chief Joshua Morgan at (231) 534-2419 or firechief@whitewatertownshipmi.gov for questions or clarification.

Whitewater Township
Board Communication

Date: **December 31, 2025**

From: **Tim Arends, Trustee/Deputy Supervisor**

Subject: **Elk Rapids Lions Club Grant Award**

Vickie Emerson, Resident and Whitewater Township Park Lead Ranger, found an opportunity through the Elk Rapids Lions Club to apply for grant funding for the park. Her application was to fund cornhole games and Adirondack chairs to be used by campers and visitors to the park.

The grant application of $2,500 was approved. As with prior grants, it is recommended that the Board officially accept the grant.

If the Board agrees to acceptance of the grant the following motion would be appropriate:

I move that a grant of $2,500 from the Elk Rapids Lions Club to the Whitewater Township Park be accepted, and that the Clerk's Office sends a letter of appreciation to the Lions Club and Vickie Emerson.