WHITEWATER TOWNSHIP BOARD
SPECIAL MEETING AGENDA – OCTOBER 7, 2025
9:00 a.m. at the Whitewater Township Hall
5777 Vinton Road, Williamsburg, MI 49690
Phone: 231-267-5141 / Fax: 231-267-902

No Zoom Available

At this time, the Board invites everyone to silence their electronic devices

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities upon reasonable advance notice. Contact the Township Clerk at clerk@whitewatertownshipmi.gov at least 5 days in advance of the meeting.

A. Call to Order / Pledge of Allegiance
B. Roll Call of Board Members
C. Set / Adjust / Approve Meeting Agenda
D. Declaration of Conflict of Interest

E. **Public Comment.** Any person shall be permitted to address a meeting of the township board. Public comment shall be carried out in accordance with the following board rules and procedures:
1. Comments shall be directed to the board, with questions directed to the chair.
2. Any person wishing to address the board shall speak from the lectern and state his or her name and address.
3. Persons may address the board on matters that are relevant to township government issues.
4. The chair shall control the amount of time each person shall be allowed to speak, which shall not exceed five (5) minutes, excluding the time needed to answer board member's questions.
5. In order to avoid unscheduled debates, the board generally will not comment or respond to presenters. Silence or non-response from the board should not be interpreted as disinterest or disagreement by the board.

F. Public Hearing – None

G. New Business

1. Clerk/Treasurer Process Discussions with to new BSA Software Modules
    - Accounts Payable
    - Cash receipts
        - Bank Account Reconciliations
        - Reconciliations to General Ledger
        - Oversight
    - Payroll
    - General Ledger
    - Fixed Assets
    - Special Assessments
    - Tax Billing/Collection/Disbursement to Units
    - Internal Controls/Board Oversight Role
    - Public Reporting

H. Board Comments/Discussion

I. Announcements

Township Board Meeting: Regular Meeting October 9, 2025, 6:30 p.m. – Township Hall

J. Public Comment

K. Adjournment