

WHITEWATER TOWNSHIP  
PARKS AND RECREATION ADVISORY COMMITTEE  
AGENDA FOR REGULAR MEETING  
August 19, 2025  
7:00 PM, Whitewater Township Hall  
5777 Vinton Road, Williamsburg, MI 49690  
Phone 231-267-5141/Fax 231-267-9020

Topic: Parks and Rec Advisory Committee Meeting  
Time: August 19, 2025, 07:00PM Eastern Time (US and Canada)

1. Roll Call of Committee Members
2. Set/Adjust Meeting Agenda
3. Declaration of Conflict of Interest
4. **Public Comment:** Any person shall be permitted to address a meeting of the committee. Public comments shall be carried out in accordance with the following rules and procedures:
  - a. Comments shall be directed to the Committee, with questions directed to the Chair.
  - b. Any person wishing to address the Committee shall speak from the lectern and state his/her name and address.
  - c. Persons may address the commission on matters that are relevant to township Parks and recreation issues.
  - d. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer Committee members' questions.
  - e. Public comment shall be limited to 3 minutes.
5. Approval of July 22 2025 regular meeting minutes, and August 4, 2025 special meeting minutes
6. Correspondence: Emails
7. Reports/Presentations/Announcements/Comments:  
[PRAC PROJECT LIST / GRANTS GOOGLE SHEET](#)  
[PRAC PROJECT GOALS TIMELINES GOOGLE SHEET](#)  
[PRAC ONGOING PROJECT SCHEDULES 2024 - 2030](#)
8. Unfinished Business:
  - 1) Hi Pray Bleacher Replacement project; Scheduled August 24
  - 2) Workbee on revisions to 5 year Parks and Recreation Plan
    - a. Approval of Graphic Designer;status/updates
9. New Business:
10. Next Meetings: PRAC Regular meeting September 16, 2025.
11. Public Comment
12. Adjournment

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Contact the township clerk at 231-267-5141 or TDD 800-649- 3777.

Whitewater Township Parks & Recreation Advisory Committee

Minutes of Regular Meeting

August 4, 2025

Draft

Call to Order 7:36pm

Township Hall Roll Call of Members

Present: Melton, Voice, Buczkowski, Koester (Board Liaison), Hubbell

Absent: None

Others present:

Set/Approve Agenda-

No Changes

Declaration of Conflict of Interest: None

Public Comment: None

Approval of Minutes- None

Reports/Presentations/Announcements/Comments/Correspondence: None

Unfinished Business

5 year rec plan-

Whitewater Park

- Whitewater township park assessed for handicap/ADA compliant
- Adding pictures showing campground/trail system to plan (#17)
- Add park/facility description
  - o Bullet points

Battle Creek

Editing paragraphs/verbiage

Hi Pray Park

Adding pictures/maps

Fix wording

Pictures of batting cage with individual inside practicing

Other facilities that are controlled by Whitewater Township/inside township lines-

Edit wording of paragraphs

Section 5-

Edit paragraphs/wording

Remove picture

Adding correct survey to plan

New Business-

Review survey results (97 surveys)

Overview uses of parks and activities

Review graphs

1. Campground
2. Hi Pray
3. Petobeco

These 3 with the most support from surveys

Jill received proposal for graphic designs, to be presented to the township board next meeting

Review chain of command graph

Special Meeting: (options)

August 23<sup>rd</sup>, 24<sup>th</sup>, September 7<sup>th</sup>, 14<sup>th</sup>

Next Regular Meeting-

Regular meeting August 19, 2025 @ 7:00pm

Public Comment

None

Adjournment

With no further business, the meeting adjourned at 10:15pm

Amber Voice

(Voted in) Secretary, Parks & Recreation Advisory Committee

#	Action Item	Planning Time Frame	Proposed Cpmpletion Date	Notes
1	Construct a boat wash station at Whitewater Township Park	Spring 2026	Fall 2026	
2	Identify and partner with organization(s) to help write grants and secure local matching funding recources.	2026	Fall 2026	Grand Traverse Regional Land Conservancy, Paddle Antrim, Tribe, Rotary International
3	Improve Whitewater Township Parks' Beach area. Improved access, envirionmentally sustainablility	2026-2027	2028-2029	Possible Consultant Spicer Group, Nhabitate Landscapes
4	Improve Whitewater Township Parks' Playground to include age appropriate equipment for 2-5 yr olds, Replace existing playground fall surface to address CPSC fall safety and ADAG Access requirements.	2026-2027	2028-2029	
5	Improve Hi Pray Parks' Playground fall surface to meet CPSC minimum fall surface safety requirements and ADAG Access requirements	2026 -2027	2029-2030	