

WHITEWATER TOWNSHIP  
PARKS AND RECREATION ADVISORY COMMITTEE  
AGENDA FOR REGULAR MEETING  
December 16, 2025  
**7:00 PM, Township Hall**  
5777 Vinton Road, Williamsburg, MI 49690  
Phone 231-267-5141/Fax 231-267-9020

Topic: Parks and Rec Advisory Committee Meeting  
Time: Dec 16, 2025, 07:00PM Eastern Time (US and Canada)

1. Roll Call of Committee Members
2. Set/Adjust Meeting Agenda
3. Declaration of Conflict of Interest
4. **Public Comment:** Any person shall be permitted to address a meeting of the committee. Public comments shall be carried out in accordance with the following rules and procedures:
  - a. Comments shall be directed to the Committee, with questions directed to the Chair.
  - b. Any person wishing to address the Committee shall speak from the lectern and state his/her name and address.
  - c. Persons may address the commission on matters that are relevant to township Parks and recreation issues.
  - d. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer Committee members' questions.
  - e. Public comment shall be limited to 3 minutes.
5. Approval of November 18, 2025 regular meeting minutes,
6. Correspondence: Emails
7. Reports/Presentations/Announcements/Comments:  
[PRAC PROJECT LIST / GRANTS GOOGLE SHEET](#)  
[PRAC PROJECT GOALS TIMELINES GOOGLE SHEET](#)  
[PRAC ONGOING PROJECT SCHEDULES 2024 - 2030](#)
8. Unfinished Business:
  - 1) 5 year Parks and Recreation Plan; status/board meeting-on to public review
  - 2) Grants; Migrants.gov; Clerk is Authorized Official and is setup.
9. New Business:
  - 1) Public Hearing; date is set for our next PRAC meeting; Jan 20<sup>th</sup> @ 7pm
10. Next Meetings: PRAC Regular meeting January 20, 2025 & Public Hearing
11. Public Comment
12. Adjournment

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Contact the township clerk at 231-267-5141 or TDD 800-649- 3777.

Whitewater Township Parks & Recreation Advisory Committee

Minutes of Regular Meeting

November 18, 2025

Draft

Call to Order 7:0pm

Township Hall Roll Call of Members

Present: Melton, Voice, Koester (Board Liaison), Buczkowski, Hubbell

Absent: None

Others present: None

Set/Approve Agenda-

Declaration of Conflict of Interest: None

Public Comment: None

Approval of Minutes-

Motion made by Buczkowski to approve the special meeting minutes October 21  
, 2025. Seconded by Melton. Approved

Reports/Presentations/Announcements/Comments/Correspondence: None

Unfinished Business-

Discussion of the 5 year rec plan-

Status- Not all Board members received updated version of rec plan. Township Board  
Members gave feedback on plans they received.

Board received updated draft today. Hope to have feedback next week. (November 25)

Hope to approve December 11<sup>th</sup> at board meeting.

Public has 30 days to comment

Adopt January 22, 2026

Submit February 1<sup>st</sup> for DNR deadline

Discuss Township Board Members feedback-

Review Linda's comments and make appropriate changes

Review Randy's comments and make appropriate changes

Hi Pray Bleacher Replacement Project- Done

New Business-

Grants- not enough time to submit by November 21, 2025

New registration for MiGrants (Cheryl was the user last time)

- Add Melissa
- Create an Authorized Official (AO- Wendy

Special Meeting: (options)

Potential December 1<sup>st</sup> @ 7:00pm

Next Regular Meeting-

Regular meeting December 16, 2025 @ 7:00pm

Public Comment

Tree Lighting and Caroling at Hi-Pray Park November 30<sup>th</sup> @ 6:15pm

Adjournment

With no further business, the meeting adjourned at 8:57pm

Amber Voice

(Voted in) Secretary, Parks & Recreation Advisory Committee