

WHITEWATER TOWNSHIP
PARKS AND RECREATION ADVISORY COMMITTEE
AGENDA FOR REGULAR MEETING
September 16, 2025
7:00 PM, Hi Pray Park
Old M-72 Road, Williamsburg, MI 49690
Phone 231-267-5141/Fax 231-267-9020

Topic: Parks and Rec Advisory Committee Meeting
Time: Sept 16, 2025, 07:00PM Eastern Time (US and Canada)

1. Roll Call of Committee Members
2. Set/Adjust Meeting Agenda
3. Declaration of Conflict of Interest
4. **Public Comment:** Any person shall be permitted to address a meeting of the committee. Public comments shall be carried out in accordance with the following rules and procedures:
 - a. Comments shall be directed to the Committee, with questions directed to the Chair.
 - b. Any person wishing to address the Committee shall speak from the lectern and state his/her name and address.
 - c. Persons may address the commission on matters that are relevant to township Parks and recreation issues.
 - d. No person shall be allowed to speak more than once on the same matter, excluding the time needed to answer Committee members' questions.
 - e. Public comment shall be limited to 3 minutes.
5. Approval of August 19, 2025 regular meeting minutes, and September 3, 2025 special meeting minutes
6. Correspondence: Emails
7. Reports/Presentations/Announcements/Comments:
[PRAC PROJECT LIST / GRANTS GOOGLE SHEET](#)
[PRAC PROJECT GOALS TIMELINES GOOGLE SHEET](#)
[PRAC ONGOING PROJECT SCHEDULES 2024 - 2030](#)
8. Unfinished Business:
 - 1) 5 year Parks and Recreation Plan; status/updates-discussions
 - a. Graphic Designer;status/updates
 - 2) Hi Pray Bleacher Replacement project; workbee-fencing
9. New Business:
 - 1) By Laws; Board suggested modifications
10. Next Meetings: PRAC Regular meeting October 21, 2025.
11. Public Comment
12. Adjournment

Whitewater Township will provide necessary reasonable auxiliary aids and services to individuals with disabilities who are planning to attend. Contact the township clerk at 231-267-5141 or TDD 800-649- 3777.

Whitewater Township Parks & Recreation Advisory Committee

Minutes of Regular Meeting

August 19, 2025

Draft

Call to Order 7:00pm

Township Hall Roll Call of Members

Present: Melton, Voice, Koester (Board Liaison), Hubbell

Absent: Buczkowski

Others present:

Set/Approve Agenda-

No Changes

Declaration of Conflict of Interest: None

Public Comment: None

Approval of Minutes- Motion made by Melton, Seconded by Voice to approve July 22th regular meeting minutes. All Aye. Motion passes. Motion made by Melton, Seconded by Hubbell to approve August 4th special meeting minutes. All Aye. Motion passes.

Reports/Presentations/Announcements/Comments/Correspondence: None

Unfinished Business-

Hi Pray Bleacher Work session September 14th @ 9:00am

Finish the 3 bleachers and if time allows, start the 4th bleacher

Graphic Designer was approved by the board

Graphic designer needs first draft by September 1st.

New Business-

Going over survey images and results for plan

Going over the action plans for each park

Upgrade actions for the next 5 year for each park

Capital Development Plan List- look over list for next meeting

Jill getting grant improvement from state documents from Wendy

Special Meeting: (options)

August 27 and/or September 2nd @ 7:00pm

Next Regular Meeting-

Regular meeting September 16, 2025 @ 7:00pm

Public Comment

None

Adjournment

With no further business, the meeting adjourned at 9:38pm

Amber Voice

(Voted in) Secretary, Parks & Recreation Advisory Committee

Whitewater Township Parks & Recreation Advisory Committee

Minutes of Regular Meeting

September 3, 2025

Draft

Call to Order 7:12pm

Township Hall Roll Call of Members

Present: Melton, Voice, Koester (Board Liaison), Hubbell, Buczkowski

Absent: None

Others present: None

Set/Approve Agenda-

Edit Location

Declaration of Conflict of Interest: None

Public Comment: None

Approval of Minutes- none

Reports/Presentations/Announcements/Comments/Correspondence: None

Unfinished Business-

None

New Business-

Workbee for 5 year rec plan

Working on Objective and Goals

- Listing Goals (Broad)
 - Create a list of improvements for each park

- Add support from public input to back the improvement list
- Action Plan
 - Find the layout that fits our Rec- Plan
 - Creating a graft for action plan
- Capital Improvement Not needed for 5 year rec plan
- Appendix
- Collecting pictures

Special Meeting: (options)

None

Next Regular Meeting-

Regular meeting September 16, 2025 @ 7:00pm

Public Comment

None

Adjournment

With no further business, the meeting adjourned at 11:24pm

Amber Voice

(Voted in) Secretary, Parks & Recreation Advisory Committee